TRANSPORTATION POOLED FUND PROGRAM
QUARTERLY PROGRESS REPORT

Lead Agency (FHWA or State DOT): Iowa DOT

INSTRUCTIONS:
Project Managers and/or research project investigators should complete a quarterly progress report for each calendar quarter during which the projects are active. Please provide a project schedule status of the research activities tied to each task that is defined in the proposal; a percentage completion of each task; a concise discussion (2 or 3 sentences) of the current status, including accomplishments and problems encountered, if any. List all tasks, even if no work was done during this period.

Transportation Pooled Fund Program Project # *(i.e, SPR-2(XXX), SPR-3(XXX) or TPF-5(XXX)* TPF-5(303)	**Transportation Pooled Fund Program - Report Period:** ☑ Quarter 1 (January 1 – March 31) ☐ Quarter 2 (April 1 – June 30) ☐ Quarter 3 (July 1 – September 30) ☐ Quarter 4 (October 1 – December 31)	
Project Title: 2015 Performance Measures Technical Transfer Conference and Asset Management Peer Exchange		
Name of Project Manager(s): Tom Palmerlee	**Phone Number:** 202-334-2907	**E-Mail** Tpalmerlee@nas.edu
Lead Agency Project ID:	**Other Project ID (i.e., contract #):**	**Project Start Date:** 9/1/2014
Original Project End Date: 12/31/2015	**Current Project End Date:** 12/31/2015	**Number of Extensions:** 0

Project schedule status:

☑ On schedule ☐ On revised schedule ☐ Ahead of schedule ☐ Behind schedule

Overall Project Statistics:

Total Project Budget	Total Cost to Date for Project	Percentage of Work Completed to Date
	$52,899	

Quarterly Project Statistics:

Total Project Expenses and Percentage This Quarter	Total Amount of Funds Expended This Quarter	Total Percentage of Time Used to Date
$41,062	$41,062	

Project Description:

2015 Performance Measures and Asset Management Workshop from January 1- March 31, 2015

Progress this Quarter (includes meetings, work plan status, contract status, significant progress, etc.):

5th International Transportation Systems Performance Measurement and Data Conference
January • TRB Annual Meeting. Distribute Advance Program
• Planning Committee Meeting at TRB Annual Meeting
February • Co-chair conference call
• Send out travel logisitics to tech reps and planning committee
• Teams submit workshop and poster presentations and rejected abstracts
• Distribute Workshop Webinar Information
• Planning Committee conference call
• Workshop sessions slotted
• Preliminary Program to TRB Pubs for Layout & Proofing
• Post Preliminary Program to Web
• Travel Memo out to all travelers
* Pooled Fund Travelers
* Plenary speakers - comp registration
* Workshop speakers who need to pay registration
* Other supported travelers
• E News announcement sent out
March • Early Bird Registration Deadline

2015 Asset Management Workshop
January • Ask Pooled Fund Members to Identify Who They Are Sending
• Develop Workshop Topics and Identify Speakers

Anticipated work next quarter:

Performance Measures Conference
May • Advance Registration Deadline
• Text Deadline for Final Program
• Travel Reimbursement Instructions Distributed
• Send Final Program to Printer and final email
• Ship Final Program & materials to Denver
June • Performance Measures Conf Starts
• Power Points Due
• Power Points Posted
• Post Conference Survey Distributed
• Travel Reimbursement Begins
• Post Conference Surveys Due

Asset Management Workshop
April • Conduct A Web-conference on One Workshop Topic Area
• Lessons Learned from Developing a TAMP
May • Finalize Conference Plans
• Host Saturday Evening Gathering
• Conduct Workshop
June • Post Workshop Survey

Significant Results:

Circumstance affecting project or budget. (Please describe any challenges encountered or anticipated that might affect the completion of the project within the time, scope and fiscal constraints set forth in the agreement, along with recommended solutions to those problems).

Potential Implementation: