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February 10, 2015

Mr. Carlos C. Machado, Division Administrator  
Federal Highway Administration  
380 Westminster Street  
Suite 547  
Providence, RI 02903

Attention: Corey Bobba, PE, PMP

Subject: Request for 100% SPR Funding

Pooled Fund Project \_\_\_\_\_ - "Develop and Support Transportation Performance  
Management Capacity Development Needs for State DOTs"

Lead Agency Contact: Lori Fisette/FHWA Technical Liaison: Susanna Hughes-Reck

Dear Mr. Machado:

The Rhode Island Department of Transportation (RIDOT) is soliciting funds for the following proposed pooled fund project and we are requesting a waiver to the 20% match:

Develop and Support Transportation Performance Management Capacity Development Needs  
for State DOTs – Solicitation \_\_\_\_\_.

The focus of this pooled fund project will be to research and assess training and educational needs of contributing members, develop and deliver training, and to facilitate the sharing and retention of performance management best practices. In the development of the proposed pooled fund, RIDOT collaborated with AASHTO's Standing Committee on Performance Management, other interested State DOTs, FHWA's Office of Transportation Performance Management, and Mr. Corey Bobba of your office. Funding will be used to:

- Identify Gaps in TPM Knowledge, Skills and Abilities—Conduct a needs analysis for learning and capacity development of contributing members resulting in a short and long-term capacity building roadmap;

- Develop and Deliver Learning and Capacity Development Resources—Develop training and educational material to meet the gaps identified in the knowledge, skills and abilities;
- Establish a TPM Information Clearinghouse—The TPM Information Clearinghouse will be used to showcase PM best practices, foster collaboration, and serve as a repository for PM resources; and
- Support Knowledge Transfer Among Pooled Fund States

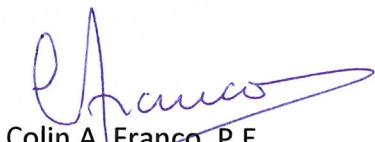
Specifically this pooled fund will:

Guide the prioritization of needs for determining training and other educational support for contributing members:

1. Provide and promote communication and information sharing among member States related to learning and capacity development needs in the areas of performance management and provide input on research topics.
2. Develop framework and roadmap for addressing learning and capacity development needs.
3. Identify learning and capacity development resources needed to support the development of PM skills.
4. Develop online and/or blended training courses and materials that are suitable for a wide variety of audiences such as State Departments of Transportation (State DOTs), Metropolitan Planning Organizations (MPOs), Public Transit Providers, and local governments.
5. Support a TPM Information Clearinghouse which will serve as a repository for TPM best practices and other resource information to assist State DOTs, MPO's, Public Transit Providers, and local governments with learning about TPM and their implementation of TPM.

A copy of the final proposal is attached. Thank you for your consideration of this waiver. If you have any questions, please contact Assistant Director Christos S. Xenophontos, at 401-222-2495, ext. 4400 or our Lead Agency Contact for the proposed pool fund, Lori Fisette at ext. 4401.

Sincerely,



Colin A. Franco, P.E.

Associate Chief Engineer, Research

#### Attachments

cc: Director's Office, Badorek, Fisette, Franco, Megrđichian, Shawver, Sock, Xenophontos, Hardy (AASHTO), Susanna-Hughes-Reck (FHWA); File