

TRANSPORTATION POOLED FUND PROGRAM QUARTERLY PROGRESS REPORT

Lead Agency (FHWA or State DOT): Iowa DOT

INSTRUCTIONS:

Project Managers and/or research project investigators should complete a quarterly progress report for each calendar quarter during which the projects are active. Please provide a project schedule status of the research activities tied to each task that is defined in the proposal; a percentage completion of each task; a concise discussion (2 or 3 sentences) of the current status, including accomplishments and problems encountered, if any. List all tasks, even if no work was done during this period.

Transportation Pooled Fund Program Project # TPF-5(275)	Transportation Pooled Fund Program - Report Period: <input checked="" type="checkbox"/> Quarter 1 (January 1 – March 31), 2013_ <input type="checkbox"/> Quarter 2 (April 1 – June 30), _____ <input type="checkbox"/> Quarter 3 (July 1 – September 30), _____ <input type="checkbox"/> Quarter 4 (October 1 – December 31), _____	
Project Title: <p style="text-align: center;">2014 Asset Management Conference and Training on Implementation Strategies</p>		
Name of Project Manager(s): Matthew Haubrich, Iowa DOT Tom Palmerlee, TRB	Phone Number: (515) 233-7902 (202) 334-2907	E-Mail: Matthew.Haubrich@dot.iowa.gov TPalmerlee@nas.edu
Lead Agency Project ID: RT1025	Other Project ID (i.e., contract #):	Project Start Date: 9-21-2012
Original Project End Date: 10-1-2014	Current Project End Date: 10-1-2014	Number of Extensions:

Project schedule status:

On schedule
 On revised schedule
 Ahead of schedule
 Behind schedule

Overall Project Statistics:

Total Project Budget	Total Cost to Date for Project	Percentage of Work Completed to Date
\$150,000	\$19,456	13%

Quarterly Project Statistics:

Total Project Expenses and Percentage This Quarter	Total Amount of Funds Expended This Quarter	Total Percentage of Time Used to Date
\$19,567 13%	\$19,567	

Project Description:

TRB will organize an Asset Management Conference attended by member states and interested parties to exchange information the challenges of asset management implementation. A venue for pooled fund partners will be developed to share state DOT best practices and strategies for overcoming challenges.

Progress this Quarter (includes meetings, work plan status, contract status, significant progress, etc.):

Progress During the Quarter January 1, 2013 – March 31, 2013

1st Quarter Progress

Jan 10	Leadership Conference Call
Jan 14	Planning Committee at TRB Annual Meeting
Feb 13	Pooled Fund Tech Reps Chairs & TRB Staff Call
Feb 25	Pooled Fund Tech Reps Chairs & TRB Staff Call
Feb 28	Planning Cm Conference Call
Feb 28	Site Visit by TRB Meeting Staff to Conference Hotel
Mar 06	Leadership Conference Call
Mar 11	All tech reps from member states
Mar 14	Pooled Fund Tech Reps Chairs & TRB Staff Call
Mar 22	Tech Reps send additional session ideas
Mar 25	Transit Track Conference Call
Mar 25	Adaptation Track Conference Call
Mar 25	Transit Track Conference Call

Mar 28 Traditional Tracks Conference Call
Mar 29 Send Tech Reps Planning Call Session Straw Man

Anticipated work next quarter:

2nd Quarter Anticipated Activities

Apr 08 All Tech Reps Conference Call
Apr 12 Leadership Conference Call
Apr 15 Developed Detailed Program Development Conference Call
Apr 15 Established Program Tracks
Apr 16 Transit SGR Track Conference Call
Apr 16 Traditional Tracks Conference Call
Apr 23 Adaptation Track Conference Call
Apr 24 Revised Announcement Text Final
Apr 26 Pooled Fund Tech Reps Chairs & TRB Staff Call
Apr 29 Revised Announcement Layout Complete, Send to Printer for AASHTO Spring Meeting
May 01 Finalize Track Objectives
May 03 Revised Announcement Copies Delivered to AASHTO
May 08 Call for Presentations text complete. Call to Pubs for Layout
May 13 All Tech Reps Conference Call
May 15 Registration Site Ready
May 15 Call for Presentations Posted
May 21 E News notice re Call for Presentations
May 22 Finalize Track Objectives
May 29 Call for Presentations text complete. Call to Pubs for Layout
Jun 05 Call for Presentations Posted
Jun 07 Meetings send notice that Call is open
Jun 07 Reminder email on Call for Presentations deadline from Meetings
Jun 07 E News reminder to Call for Presentations Deadline
Jun 07 Distribute Call for Presentations
Jun-2013 All Tech Reps Conference Call
Jun 26 Planning Team Preliminary Decisions on Review Approach

Significant Results:

Circumstance affecting project or budget. (Please describe any challenges encountered or anticipated that might affect the completion of the project within the time, scope and fiscal constraints set forth in the agreement, along with recommended solutions to those problems).

Potential Implementation: