**TRANSPORTATION POOLED FUND PROGRAM**

**QUARTERLY PROGRESS REPORT**

Date: 2 April 2012

Lead Agency: FHWA

**INSTRUCTIONS:**

*Project Managers and/or research project investigators should complete a quarterly progress report for each calendar quarter during which the projects are active. Please provide a project schedule status of the research activities tied to each task that is defined in the proposal; a percentage completion of each task; a concise discussion (2 or 3 sentences) of the current status, including accomplishments and problems encountered, if any. List all tasks, even if no work was done during this period.*

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| **Transportation Pooled Fund Program Project #**  TPFS 5(161) | | **Transportation Pooled Fund Program - Report Period:**  XXQuarter 1 (January 1 – March 31)  □Quarter 2 (April 1 – June 30)   * Quarter 3 (July 1 – September 30) * Quarter 4 (October 1 – December 31) | |
| **Project Title:**  **Highway Infrastructure Security and Emergency Management Professional Capacity Building** | | | |
| **Name of Project Manager(s):**  **Dan Ferezan** | **Phone Number:**  **202-366-0507** | | **E-Mail**  **dan.ferezan@dot.gov** |
| **Lead Agency Project ID: ATPFS 5(161)** | **Other Project ID (i.e., contract #):**  **N/A** | | **Project Start Date: 2008** |
| **Original Project End Date: 2012** | **Current Project End Date: 2012** | | **Number of Extensions: 0** |

Project schedule status:

* On schedule **XX** On revised schedule □ Ahead of schedule □ Behind schedule

Overall Project Statistics:

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| **Total Project Budget** | **Total Cost to Date for Project** | **Percentage of Work**  **Completed to Date** |
| $480,000.00 | ~$453,000.00 | ~90% |

***Quarterly*** Project Statistics:

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| **Total Project Expenses**  **and Percentage This Quarter** | **Total Amount of Funds**  **Expended This Quarter** | **Total Percentage of**  **Time Used to Date** |
| See funding information in project  description below | ~$13,000.00 | N/A |

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| **Project Description**:  This is an unusual project. Donors asked for training products in the areas of Highway Infrastructure Security and Emergency Management. This resulted in the conduct of a solicitation and subsequent award of five separate contracts to  develop each of the five products. The products were developed sequentially in a priority designated by the donors. This  priority reflected importance of the training product and assured funding would be available for all products.  Products and their current status are:  • Product 1 (Organization roles and missions): Completed in December 2009.  • Product 2 (Evacuation Principles): Expected delivery is April 2012. PFS funds allocated to product 2 (~$92,226.00) have been expended and FHWA funding is being used to complete the product.  • Product 3 (HSEEP for DOTs): Based upon recommendation of project manager and approval of donors this project  was cancelled and replaced with Project 6.  • Product 4 (NIMS for Frontline Transportation Workers): Completed in September 2009.  • Product 5 (Component Level Risk Management Introduction/Familiarization): Completed in November 2010.  • Product 6 (Security and Emergency Management Considerations for Highway Planners): Prototype tool is in review. Expected  delivery is April 2012. |

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| **Progress this Quarter (includes meetings, work plan status, contract status, significant progress, etc.):**  Product 2: Material testing completed.  Product 6: A final draft prototype tool has been completed and is currently being reviewed by FHWA public affairs. |
| **Anticipated work next quarter**:  Product 2: The soft launch to test all connections from NHI will be final once the last link is updated and retested.  The soft launch is an internal system quality control test.  The hard launch or when the on-line training to be posted and available is planned to occur in April 2012.  Product 6: Contractor will finalize the tool for 508 compliance and resolve web posting issues, then make final delivery. |

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| **Significant Results:**  Product 2: Soft launch (the final hardware/software test) is to be completed no later than early April 2012.  Product 6: Prototype tool developed and sent to FHWA Public Affairs for review. |
| **Circumstance affecting project or budget. (Please describe any challenges encountered or anticipated that**  **might affect the completion of the project within the time, scope and fiscal constraints set forth in the**  **agreement, along with recommended solutions to those problems).**  Product 2: N/A  Product 6: N/A |

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| **Potential Implementation:**  Training material will be available for use as follows:  Product 2: PFS donors and other organizations that might have an interest in this training will be  notified when training is on line and available, expected to be the end of April 2012.    Product 6: June 2012. |