**TRANSPORTATION POOLED FUND PROGRAM**

**QUARTERLY PROGRESS REPORT**

Lead Agency (FHWA or State DOT): \_\_\_\_Washington State Dept. of Transportation\_\_\_\_\_\_\_\_\_\_\_

**INSTRUCTIONS:**

*Project Managers and/or research project investigators should complete a quarterly progress report for each calendar quarter during which the projects are active. Please provide a project schedule status of the research activities tied to each task that is defined in the proposal; a percentage completion of each task; a concise discussion (2 or 3 sentences) of the current status, including accomplishments and problems encountered, if any. List all tasks, even if no work was done during this period.*

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| **Transportation Pooled Fund Program Project #***(i.e, SPR-2(XXX), SPR-3(XXX) or TPF-5(XXX)*TPF-5(181) | **Transportation Pooled Fund Program - Report Period:**□Quarter 1 (January 1 – March 31)□Quarter 2 (April 1 – June 30)□Quarter 3 (July 1 – September 30)XQuarter 4 (October 1 – December 31) |
| **Project Title:****Transportation Research Program Management Database** |
| **Name of Project Manager(s):****Tim Carlile** | **Phone Number:****(360) 705-7975** | **E-Mail**carlilt@wsdot.wa.gov |
| **Lead Agency Project ID:****TPF-5(181)** | **Other Project ID (i.e., contract #):** | **Project Start Date:**December 2009 |
| **Original Project End Date:** | **Current Project End Date:****July 2012** | **Number of Extensions:** |

Project schedule status:

X On schedule □ On revised schedule □ Ahead of schedule □ Behind schedule

Overall Project Statistics:

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| --- | --- | --- |
|  **Total Project Budget** |  **Total Cost to Date for Project** |  **Percentage of Work**  **Completed to Date** |
| $793,000 | $424,650 | 53% |

***Quarterly*** Project Statistics:

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| --- | --- | --- |
|  **Total Project Expenses**  **and Percentage This Quarter** |  **Total Amount of Funds**  **Expended This Quarter** |  **Total Percentage of**  **Time Used to Date** |
| 0 | 0 | Over 50% |

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| **Project Description**: To modify the California Department of Transportation(Caltrans) Research Program Management Database (RPMD) in FileMaker Pro to: 1 ) accommodate the system modifications needed for implementation by the Washington State Department of Transportation (WSDOT), 2) identify the needs and proposed modifications for participating states, and 3) enhance the RPMD to add new functions to meet additional research program management business needs of participating states, including management of the Transportation Pooled Fund (TPF) Module.  Due to the concerns detailed below in the Circumstances Affecting the Project section the scope has been refocused to emphasize the straight conversion of the RPMD from FileMaker Pro to a web based format without alteration of the database.  |

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| **Progress this Quarter (includes meetings, work plan status, contract status, significant progress, etc.):** This quarter the project was refocused to a straight conversion to a web based RPMD without any additions. The Cambria team and the Caltrans team were modified to expedite the project. WSDOT obtained a time only amendment to extend the contract to June 30, 2012. |
| **Anticipated work next quarter**:Next quarter Cambria will work on converting the FileMaker Pro RPMD to a web based RPMD.  |

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| **Significant Results:**There are no significant results to report for this quarter. |
| **Circumstance affecting project or budget. (Please describe any challenges encountered or anticipated that** **might affect the completion of the project within the time, scope and fiscal constraints set forth in the** **agreement, along with recommended solutions to those problems).** This project has hit some roadblocks including --- (1) an unsustainable rate of contract expenditures with 50% of contract funds expended and only 20% of project delivered, (2) the unanticipated complexity of the web-RPMDproduct envisioned to provide desired features and assure data integrity for DRI's processes. Additionally, Caltrans IT indicated that they do not have the resources available to support development and deployment activities. This means an even greater portion of the work was un-resourced. These issues were resolved by having the contractor, Cambria, do a straight coding of the existing FileMaker Pro RPMD to a web-based RPMD without added features. The Cambria and the Caltrans teams were modified for a more streamlined outcome. Due to delays a time only contract amendment became necessary and was obtained by WSDOT. |

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| **Potential Implementation:** None at this time until end of contract. |