

TRANSPORTATION POOLED FUND PROGRAM QUARTERLY PROGRESS REPORT

Lead Agency (FHWA or State DOT): Missouri Department of Transportation

INSTRUCTIONS:

Project Managers and/or research project investigators should complete a quarterly progress report for each calendar quarter during which the projects are active. Please provide a project schedule status of the research activities tied to each task that is defined in the proposal; a percentage completion of each task; a concise discussion (2 or 3 sentences) of the current status, including accomplishments and problems encountered, if any. List all tasks, even if no work was done during this period.

Transportation Pooled Fund Program Project # <i>(i.e., SPR-2(XXX), SPR-3(XXX) or TPF-5(XXX))</i> <p style="text-align: center;">TPF-5(237)</p>	Transportation Pooled Fund Program - Report Period: <input type="checkbox"/> Quarter 1 (January 1 – March 31) <input checked="" type="checkbox"/> Quarter 2 (April 1 – June 30) <input type="checkbox"/> Quarter 3 (July 1 – September 30) <input type="checkbox"/> Quarter 4 (October 1 – December 31)	
Project Title: <p style="text-align: center;">Transportation Library Connectivity and Development Pooled Fund Study</p>		
Name of Project Manager(s): <p style="text-align: center;">Maggie Sacco, HS InFocus LLC</p>	Phone Number: <p style="text-align: center;">608.215.0272</p>	E-Mail <p style="text-align: center;">msacco@hsinfocus.com</p>
Lead Agency Project ID: <p style="text-align: center;">TRyy1127</p>	Other Project ID (i.e., contract #):	Project Start Date: <p style="text-align: center;">4/1/11</p>
Original Project End Date: <p style="text-align: center;">9/30/13</p>	Current Project End Date: <p style="text-align: center;">9/30/13</p>	Number of Extensions: <p style="text-align: center;">0</p>

Project schedule status:

On schedule
 On revised schedule
 Ahead of schedule
 Behind schedule

Overall Project Statistics:

Total Project Budget	Total Cost to Date for Project	Percentage of Work Completed to Date
\$419,037	\$142,655.00	18%

Quarterly Project Statistics:

Total Project Expenses and Percentage This Quarter	Total Amount of Funds Expended This Quarter	Total Percentage of Time Used to Date
\$67,307.65	\$67,307.65	18%

Project Description:

Traditionally, a small group of libraries have been responsible for providing information service within the transportation community. Yet, today a vast amount of industry information is not collected or posted to the internet without a management plan. Recognizing this, a national effort has been made over the past five years to advocate for the development of improved library and information centers.

Unfortunately, stakeholders have been hampered by time and funding constraints. To overcome these constraints, this Transportation Pooled Fund (TPF) supports and evaluates collaborative library development. It also enhances existing efforts to develop a national transportation information infrastructure using Transportation Knowledge Networks (TKNs). Library services can be supported locally, but collaboration allows for shared problem solving, resources as well as potential time and cost savings through best practices, defrayed costs and collective purchasing power.

Progress this Quarter (includes meetings, work plan status, contract status, significant progress, etc.):

- Outreach/Marketing to the Nevada DOT and PACCAR was followed up by the lead consultant. As a result, Nevada DOT has been approved to join TPF-5(237) for FFY 2012.
- The lead state and pooled fund initiated and coordinated a support campaign for the New York State DOT, who eliminated the librarian's position in a statewide layoff. The decision was later reversed and Jane Minotti is back and the library is functioning.
- A quarterly topic-focused teleconference was held on 6/28/11. Study member Krystyna Cherry from New Mexico DOT presented on Information Mapping and pooled fund business was attended to. Minutes were distributed to members.
- OCLC FirstSearch, TLCat, Cataloging, Resource Sharing and Access subscription invoices were paid for by HS InFocus for the following members: New York State DOT and Louisiana DOT/LTRC.
- Eighteen TPF-5(237) members attended the Special Libraries Association annual conference in Philadelphia, PA. Travel and accommodations were arranged and paid by the HS InFocus project team. Reimbursement checks were sent to members. Pooled fund members were the largest representation in the Government Transportation Research Information Committee meeting and Transportation Division meetings. Presentations were made by members Karen Neinstadt (Minnesota DOT), Hank Zaletel (Iowa DOT), Anthony Million (Missouri DOT) and lead consultant Maggie Sacco (HS InFocus LLC).
- Special information project proposals were solicited from members and partners. The lead consultant assisted states in preparing their project proposals.

Anticipated work next quarter:

- Pay invoices for member OCLC Cataloging, Resource Sharing and Access subscriptions;
- Arrange an annual meeting (September) while possibly supporting a 2011 National Transportation Knowledge Network (NTKN) Meeting;
- Continue collecting and recording member library statistics;
- Select special information projects proposed by members and partners;
- Create and implement an NTKN marketing plan that coordinates NTL, NTKN, regional TKNs and the pooled fund;
- Continue outreach and marketing to prospective pooled fund members and stakeholders;
- Continue SLA reimbursements for travel June 11-15, 2011;
- Continue subcontracting approval process and initiate cataloging projects for Illinois DOT;
- Manage New Mexico cataloging project through monthly reporting and communication with member and subcontractor;
- Continue candidate search and develop work plan for North Carolina DOT cataloging project;
- Investigate and coordinate special project for subscription access for Oregon DOT;
- Attend regional TKN teleconferences, monthly NTL Transportation Librarians Roundtables and relevant meetings

Significant Results:

Special projects are underway for individual member libraries in New Mexico, Illinois, and North Carolina to catalog important transportation information and research resources so that they are accessible to researchers and decision makers. The pooled fund lead consultant has coordinated all phases of the project planning and subcontracting.

Solicitation for group special projects began. Through these projects, members can propose activities and products that will benefit the study partners and the wider transportation information and research community.

The largest representation of attendees at this year's Special Libraries Association GTRIC and Transportation Division meetings was made possible by TPF-5(237) travel funds. Eighteen of 36 attendees were pooled fund members. It is unlikely that these meetings would have occurred without the pooled fund. These meetings and the SLA conference provided professional development and continuing education opportunities for members as well as valuable networking meetings. Special projects were discussed and initiated through these contacts.

Web site development began to provide members and the transportation library community a central place to access important project information and monitor happenings in the on the TKN landscape.

Essential subscription access was maintained by pooled fund payments to OCLC, Inc. These subscriptions are indispensable tools for librarians in providing services to department researchers and decision makers.

Circumstance affecting project or budget. (Please describe any challenges encountered or anticipated that might affect the completion of the project within the time, scope and fiscal constraints set forth in the agreement, along with recommended solutions to those problems).

None. The project is on schedule and operating within budget.

Potential Implementation:

Increased access to valuable timely and historical transportation information and research will be implemented through the three cataloging projects underway in member libraries in New Mexico, Illinois and North Carolina. Resources will be cataloged in OCLC WorldCat, the world's largest bibliographic database which will increase access by creating findability for librarians and researchers and streamlining free borrowing privileges to all member libraries.