

April 17, 2009
(Transmitted by Email)

Mr. Kenneth Kobetsky
AASHTO
444 N. Capitol Street, NW
Suite 249
Washington, D.C. 20001

ATTN: Ms. Kelley Rehm

RE: PN2770
August 15, 2008, through March 31, 2009

Dear Sir and Madam:

Work Accomplished

Our last QPR covered the period ending August 15, 2008 and covered the activities under our 2007-2008 contract. The report presented below covers the activities under our 2008-2009 contract that started on August 15, 2008 and covers the period of August 15, 2008, through March 31, 2009, most of our effort was spent on:

- Conducting an extensive review of the new AASHTO Guide Specifications for Seismic Isolation including coordinating this document with the provisions of AASHTO-LRFD and the Seismic Design Guide specs.
- Preparing a ballot item for the Pedestrian Bridge Guide Specifications
- Finalizing the 2009 Agenda items including iterating with the authors of some of the items
- Posting the agenda items on the web
- Dr. Dennis Mertz attended T10 meeting in Orlando in October 2008
- Dr. Dennis Mertz attended T10 meeting in San Francisco in November 2008
- Dr. Kulicki and Dr. Murphy attended T5 meeting in Alexandria, VA, in January 2009
- Dr. Kulicki attended T14 meeting in Orlando in February 2009.

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Finances

We kept track of job charges to the 2008-2009 budget using the following set of task numbers shown below.

PN2770 – LRFD Maintenance (2008-2009)

Codes corresponding to tasks:

- 101 - Technical Assistance
- 102 – Preparation of Agenda Items
- 103 - QPR's and Administration

Codes for internal use that are part of our billings to AASHTO:

- 104 –LRFD Lichtenstein
- 105 – 2009 Meeting Attendance

The attached spreadsheets show the costs accumulated during August 15, 2008 to March 31, 2009 for Direct Labor and Direct Expenses. The total during this period is \$50,513.94.

If you have any questions regarding this report, please advise.

Very truly yours,


for JOHN M. KULICKI, Ph.D., P.E.,
Chairman/CEO

JMK:dml

encl.



AASHTO - LRFD Maintenance - Project 2770

August 2008 through March 2009

- 101 Technical Assistance
- 102 Preparation of Agenda Items
- 103 QPR's and Administration
- 104 LRFD Lichtenstein
- 105 2009 Meeting Attendance

Summary Direct Costs August 2008 thru March 2009

	<u>Task</u>	<u>Payroll</u> <u>Costs</u>	<u>Overhead</u>	<u>Sub-Total</u>	<u>Fixed Fee</u>	<u>Total</u>
August, 2008	101	166.00				
		166.00	260.50	426.50	51.18	477.68
September, 2008	101	610.30				
	102	24.16				
		634.46	995.66	1,630.12	195.61	1,825.73
October, 2008	101	498.00				
		498.00	781.51	1,279.51	153.54	1,433.05
November, 2008	101	664.00				
	103	166.00				
		830.00	1,302.52	2,132.52	255.90	2,388.42
December, 2008	101	110.88				
		110.88	174.00	284.88	34.19	319.07
January, 2009	101	1,217.44				
	102	12.08				
		1,229.52	1,929.49	3,159.01	379.08	3,538.09
February, 2009	101	3,191.89				
	102	24.16				
		3,216.05	5,046.95	8,263.00	991.56	9,254.56
March, 2009	101	1,148.38				
	102	5,685.26				
		6,833.64	10,724.03	17,557.67	2,106.92	19,664.59
Total Direct Labor						38,901.19
Total Direct expenses						11,612.75
TOTAL DIRECT LABOR & DIRECT EXPENSES						<u>50,513.94</u>



AASHTO - LRFD Maintenance - Project 2770

01 - 2008 - 2009

- 101 Technical Assistance
- 102 Preparation of Agenda Items
- 103 QPR's and Administration
- 104 LRFD Lichtenstein
- 105 2009 Meeting Attendance

Summary Direct Expenses August, 2008 through March 2009

August, 2008		0.00
		<u>0.00</u>
September, 2008		0.00
		<u>0.00</u>
October, 2008	101	5,100.97
		<u>5,100.97</u>
November, 2008		0.00
		<u>0.00</u>
December, 2008	101	4,725.22
		<u>4,725.22</u>
January, 2009	101	648.95
	105	320.14
		<u>969.09</u>
February, 2009	101	817.47
		<u>817.47</u>
March, 2009		0.00
		<u>0.00</u>
		11,612.75
	Total Direct Expenses	<u>11,612.75</u>
	TOTAL DIRECT LABOR & DIRECT EXPENS	<u>\$50,513.94</u>