



YOUR ROLE as a Funding Contact

As the main financial lead of an organization involved in a Transportation Pooled Fund (TPF) study,

the funding contact is responsible for providing their organization's funding commitments on the TPF Program website.⁽¹⁾

When an organization commits Federal funds to a TPF study, the funding contact acknowledges the project is eligible for the requested funding and that the funding is at the correct Federal share.

FUNDING CONTACT RESPONSIBILITIES:

- Commits funds on behalf of the funding organization.
- Monitors and maintains records of remaining funds and sent fund transfers.
- Serves as the organization's point of contact for all funding commitments.

RESOURCES

The TPF Program's [interactive website](#) is a great resource.⁽¹⁾ Additionally, the website's [Frequently Used Resources](#) page houses all the relevant manuals and reference sheets.⁽²⁾ Further questions can be answered by the TPF program manager.

ABOUT THE TPF PROGRAM

The Federal Highway Administration's TPF Program enables public and private entities to pool their funds, expertise, and resources to conduct high-priority research that solves a wide variety of shared transportation problems.

LEARN MORE

For more information on the role of the funding contact, see the [TPF Procedures Manual](#) and the [TPF Web User Manual](#).^(3,4)

REFERENCES

1. National Cooperative Highway Research Program. 2023. "Transportation Pooled Fund Program Website" (website). <https://www.pooledfund.org/>, last accessed September 26, 2023.
2. National Cooperative Highway Research Program. 2023. "Transportation Pooled Fund—Frequently Used Resources" (web page). <https://www.pooledfund.org/Home/FrequentlyUsedResources>, last accessed September 26, 2023.
3. National Cooperative Highway Research Program. 2023. *TPF Procedures Manual*. Washington, DC: National Academies of Sciences, Engineering, and Medicine.
4. National Cooperative Highway Research Program. 2022. *TPF Web User Manual*. Washington, DC: National Academies of Sciences, Engineering, and Medicine.

Recommended Citation: Federal Highway Administration, *Your Role as a Funding Contact* (Washington, DC: 2023) <https://doi.org/10.21949/152147>

Publication No.: FHWA-HRT-24-042
HRTM-10/12-23(WEB)E