

**Michigan Department of Transportation
State Planning and Research Program
Progress Report for SPR Part II – Research and Development
Annual Report for October 1, 2006 – September 30, 2007**

PROJECT TITLE: Midwestern Pavement Preservation Partnership (MPPP)	
QUARTER: ■ 4th – 09-30-07/ Annual (This report covers from 10-01-06 to 9-30-07)	
PROJECT MANAGER: Kevin Kennedy, MI DOT	FY 2006 SPR PROJECT #: TPF-5(112)/82491
ANNUAL BUDGET: Budget for FY 2007: \$67,444.00 Cost to Date for FY 2006/07: \$20,497.42	MULTI YEAR PROJECT: Total Budget for Project: \$195,000.00 Total Cost to Date for Project: \$87,671.42
<p>SUMMARY OF ACTIVITIES: Throughout the contract period the MPPP was extensively promoted at various venues and locations nationwide. The Partnership’s web page was regularly updated to include the newest partners, meeting information, treatment specifications, and other information deemed necessary by the MPPP’s Board of Directors. The next MPPP Meeting has been scheduled, the hotel contracted and travel plans made for most MPPP members. The meeting will be October 22 – 25,2007 in Missoula Montana. Below are monthly highlights of the major accomplishments:</p> <p>October 2006 – Travel reimbursements and general accounting functions were performed. Presentations and pictures were posted on the project web page. Transcribed meeting minutes.</p> <p>November 2006 – Hotel bill was finalized and paid. Final travel reimbursements were processed as well as general accounting functions performed.</p> <p>December 2006 – Researched meeting locations for next MPPP meeting in 2007.</p> <p>January 2007 – Continued research of meeting locations for next MPPP meeting in 2007. Corresponded with MPPP members.</p> <p>February 2007 – Edited meeting minutes from September MPPP meeting. Corresponded with hotels to confirm site visit information.</p> <p>March 2007 – Traveled to Montana to perform site visits to identify location for next MPPP meeting. Hotel was identified and contract initiated. Accounting functions and web site maintenance performed.</p> <p>April 2007 – Entered into Contract Negotiations with hotel for next MPPP Meeting..</p> <p>May 2007 – Met with the majority of the members of the MPPP Advisory Board in Norfolk, VA. Drafted tentative agenda and meeting format. Corresponded with hotel and MPPP Directors. Notified membership of upcoming meeting date.</p> <p>June 2007 – Contract signed with Doubletree hotel in Missoula Montana for next meeting.</p>	

Accounting functions and web site maintenance performed.

July 2007 – Accounting functions were performed and web pages updated.

August 2007 – MPPP members were notified of the date and location for the next meeting. Promotional materials were developed to market the partnership meeting. Speaker and Agenda items were further identified.

September 2007 – Meeting brochures were distributed. Travel arrangements for state/provincial delegates were made. Training opportunities were researched and determined. Accounting functions and web pug updates were performed. Speakers were confirmed.

SUMMARY OF ACTIVITIES EXPECTED TO BE PERFORMED NEXT QUARTER:

Fiscal Year 2007/2008:

- **Finalize catering, hotel and travel arrangements for October 2007 meeting.**
- **Facilitate October 2007 meeting.**
- **Do post-meeting tasks of meeting minutes, posting presentations and pictures on web site, travel reimbursements and accounting functions.**
- **Determine next meeting date and location.**
- **Publicize next meeting date and location through email and web pages.**
- **Promote meeting at various venues throughout the region.**
- **Correspond with various individuals interested in the partnership.**
- **Arrange next MPPP meeting.**

STATUS AND COMPLETION DATE:

Percentage of work completed to date for total project: 66 %

Project is:

On Schedule

Behind Schedule, explain:

Expected Completion Date: 8-24-08