



Memorandum

6300 Georgetown Pike
McLean, VA 22101

Subject: **INFORMATION:** Transportation Pooled
Fund (TPF) Solicitation #1559 “Safety Service
Patrol Standardization and Management
Practices”

Date:

From: Kelly Regal, Ph.D. *Kelly Regal*
Associate Administrator for Research,
Development, and Technology
McLean, VA 22101

In Reply, Refer To:
HRTM-10

Prepared By: Jill Stark
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McLean, VA 22101

To: Mark R. Kehrli
Director, Office of Transportation Operations
(HOTO-1)
Washington, DC

This memorandum is in response to the August 17, 2021, email from Paul Jodoin of your staff, requesting a waiver of the non-Federal funding match for State Planning and Research–Subpart B (SP&R–Subpart B) funds for TPF project solicitation number 1559, “Safety Service Patrol Standardization and Management Practices.” We understand that the Federal Highway Administration (FHWA) will be the lead agency and Paul Jodoin will be the lead contact person for this project.

The study meets the criteria for use of SP&R–Subpart B funds used for research and development studies without non-Federal matching funds. The approval status will be reflected on the TPF website: www.pooledfund.org, which serves as the primary mechanism for communication regarding pooled fund studies.

It is important to remember that the lead agency contact is required to report on the status of the pooled fund study on a timely basis. The lead agency contact should notify Jill Stark via email at jill.stark@dot.gov and Masha Shelton via email at masha.shelton.ctr@dot.gov when the contract is signed. Electronic copies of the quarterly and final reports and other relevant study documents are posted on the TPF website. By doing so, the lead agency will be fulfilling its obligation to provide information to its partners on the status of the project.

You may contact Jill Stark if you have questions or need further assistance.