



U.S. Department  
of Transportation

Federal Highway  
Administration

# Memorandum

6300 Georgetown Pike  
McLean, VA 22101

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Subject: **INFORMATION:** Transportation Pooled  
Fund (TPF) Solicitation #1538 “Southeast  
Transportation Consortium - Phase II”

Date:

From: Kelly Regal, Ph.D. *Kelly Regal*  
Associate Administrator for Research,  
Development, and Technology  
McLean, VA 22101

In Reply Refer To:  
HRTM-10

Prepared By: Tricia Sergeson, PMP  
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McLean, VA 22101

To: Charles W. Bolinger  
Division Administrator (HDA-LA)  
Baton Rouge, LA

This memorandum is in response to the March 22, 2021, email from Laura Phillips of your staff, requesting the waiver of the non-Federal funding match for State Planning and Research, Subpart B (SPR-B) funds for TPF project solicitation number 1538, “Southeast Transportation Consortium - Phase II.” We understand that the Louisiana Department of Transportation will be the lead agency for this project and Tyson Rupnow will be the lead agency contact.

The proposed study meets the criteria for use of SPR-B funds used for research and development studies without non-Federal matching funds. The approval status will be reflected on the TPF website: [www.pooledfund.org](http://www.pooledfund.org), which serves as the primary mechanism for communication regarding pooled fund studies.

It is important to remember that the lead agency contact is required to report on the status of the pooled fund study on a timely basis. The lead agency contact should notify Tricia Sergeson via email at [patricia.sergeson@dot.gov](mailto:patricia.sergeson@dot.gov) and Masha Shelton via email at [masha.shelton.ctr@dot.gov](mailto:masha.shelton.ctr@dot.gov) when the contract is signed. Electronic copies of the quarterly and final reports and other relevant study documents are posted on the TPF website. By doing so, the lead agency will be fulfilling its obligation to provide information to its partners on the status of the project.

Laura Phillips, Transportation Planner, will be the Federal Highway Administration’s (FHWA’s) technical liaison for this study. Ms. Phillips can be reached via telephone at

(225) 757-7622 or via email at [laura.phillips@dot.gov](mailto:laura.phillips@dot.gov). We hope that Ms. Phillips will have the opportunity to participate in the study activities as a technical resource to the project.

You may contact Tricia Sergeson if you have questions or need further assistance.