



U.S. Department  
of Transportation

**Federal Highway  
Administration**

# Memorandum

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Subject: ACTION: Close Out of Transportation  
Pooled Fund (TPF) Project TPF-5(346),  
“Regional Roadside Turfgrass  
Performance Testing Program”

Date: November 18, 2020

From: Shana V. Baker  
Director, Office of Corporate Research,  
Technology, and Innovation  
Management

In Reply, Refer To:  
HRTM-10

To: See Addressees

The purpose of this memorandum is to inform you that all activities on project TPF-5(346), “Regional Roadside Turfgrass Performance Testing Program” have now been completed and the project closed on the TPF website.

The lead agency, Minnesota Department of Transportation (DOT), should submit a Federal Highway Administration (FHWA) Transfer Request (Form FHWA-1575) through the FHWA Office of the Chief Financial Officer to return any remaining funding to each partner. The exact amount of funding that is to be returned, if any, to each partner can be found in the attached spreadsheet.

If you have any questions regarding the results of the funding reconciliation and/or the attached spreadsheet, please contact the lead agency contact, Debbie Sinclair, with Minnesota DOT. Debbie can be reached at 651-336-3746 or via e-mail at [debbie.sinclair@state.mn.us](mailto:debbie.sinclair@state.mn.us).

I appreciate your contribution to advancing transportation technology through this research project and your participation in the TPF Program. You may contact Tricia Sergeson via telephone (202) 493-3166 or email at [patricia.sergeson@dot.gov](mailto:patricia.sergeson@dot.gov) if you have questions or need further assistance.

Attachment

Russell L. Jorgenson  
Division Administrator (HDA-MI)  
Lansing, MI

Arlene Kocher  
Division Administrator (HDA-MN)  
St. Paul, MN

Joseph A. Werning  
Division Administrator (HDA-NE)  
Lincoln, NE

Robert Clark  
Division Administrator (HDA-NJ)  
West Trenton, NJ

Michael Davies  
Division Administrator (HDA-WI)  
Madison, WI