TRANSPORTATION POOLED FUND PROGRAM
QUARTERLY PROGRESS REPORT

Lead Agency (FHWA or State DOT): Iowa DOT

INSTRUCTIONS:
Project Managers and/or research project investigators should complete a quarterly progress report for each calendar quarter during which the projects are active. Please provide a project schedule status of the research activities tied to each task that is defined in the proposal; a percentage completion of each task; a concise discussion (2 or 3 sentences) of the current status, including accomplishments and problems encountered, if any. List all tasks, even if no work was done during this period.

Transportation Pooled Fund Program Project # *(i.e, SPR-2(XXX), SPR-3(XXX) or TPF-5(XXX)* TPF-5 (383)		**Transportation Pooled Fund Program - Report Period:** ☐ Quarter 1 (January 1 – March 31) ☑ Quarter 2 (April 1 – June 30) ☐ Quarter 3 (July 1 – September 30) ☐ Quarter 4 (October 1 – December 31)
Project Title: 2021Innovations in Freight Data Workshop		
Name of Project Manager(s): Tom Palmerlee	**Phone Number:** 202-334-2827	**E-Mail** TPalmerlee@nas.edu
Lead Agency Project ID:	**Other Project ID (i.e., contract #):**	**Project Start Date:**
Original Project End Date:	**Current Project End Date:**	**Number of Extensions:**

Project schedule status:

☑ On schedule ☐ On revised schedule ☐ Ahead of schedule ☐ Behind schedule

Overall Project Statistics:

Total Project Budget	Total Cost to Date for Project	Percentage of Work Completed to Date
	NA	

Quarterly Project Statistics:

Total Project Expenses and Percentage This Quarter	Total Amount of Funds Expended This Quarter	Total Percentage of Time Used to Date
NA	NA	

Project Description:

Progress this Quarter (includes meetings, work plan status, contract status, significant progress, etc.):

Accomplishments Last Quarter: 2nd Quarter 2020, April – June

Hold planning committee calls: April, May, June
Postponed the workshop to September 21-23, 2021 from June 2 to coincide with TRB period of doing in person meeting.
Booked space at the Beckman Center for the workshop and hotel guest room space.
Draft and get language approved for the young transportation professional prize.
Discussion types of sessions and presentations to have.
Draft Call for Abstracts prepared.

Anticipated work next quarter:

Anticipated Next Quarter: 3rd Quarter 2020: July - September

Hold planning committee calls: July, August, and September.
Finalize the Call for Abstracts. Distribute widely to selected audiences.
Determine if other TRB committees want to hold mid-year meetings in conjunction with the workshop.
Encourage AASHTO to hold freight meetings in conjunction with the workshop
Set date and plan to distribute abstracts received to the planning committee for review.
Develop “Conference Needs” for the TRB Meetings staff.
Build a workshop website and open registration.

Significant Results:

Circumstance affecting project or budget. (Please describe any challenges encountered or anticipated that might affect the completion of the project within the time, scope and fiscal constraints set forth in the agreement, along with recommended solutions to those problems).

Potential Implementation: