# TRANSPORTATION POOLED FUND PROGRAM
# QUARTERLY PROGRESS REPORT

Lead Agency (FHWA or State DOT): Iowa DOT

**INSTRUCTIONS:**
*Project Managers and/or research project investigators should complete a quarterly progress report for each calendar quarter during which the projects are active. Please provide a project schedule status of the research activities tied to each task that is defined in the proposal; a percentage completion of each task; a concise discussion (2 or 3 sentences) of the current status, including accomplishments and problems encountered, if any. List all tasks, even if no work was done during this period.*

| **Transportation Pooled Fund Program Project #** *(i.e, SPR-2(XXX), SPR-3(XXX) or TPF-5(XXX)* TPF-5 (383) | **Transportation Pooled Fund Program - Report Period:** ☑ Quarter 1 (January 1 – March 31) ☐ Quarter 2 (April 1 – June 30) ☐ Quarter 3 (July 1 – September 30) ☐ Quarter 4 (October 1 – December 31) | |
|---|---|---|
| **Project Title:** 2021Innovations in Freight Data Workshop | | |
| **Name of Project Manager(s):** Tom Palmerlee | **Phone Number:** 202-334-2827 | **E-Mail** TPalmerlee@nas.edu |
| **Lead Agency Project ID:** | **Other Project ID (i.e., contract #):** | **Project Start Date:** |
| **Original Project End Date:** | **Current Project End Date:** | **Number of Extensions:** |

Project schedule status:

☑ On schedule ☐ On revised schedule ☐ Ahead of schedule ☐ Behind schedule

Overall Project Statistics:

| Total Project Budget | Total Cost to Date for Project | Percentage of Work Completed to Date |
|---|---|---|
| | NA | |

***Quarterly*** Project Statistics:

| Total Project Expenses and Percentage This Quarter | Total Amount of Funds Expended This Quarter | Total Percentage of Time Used to Date |
|---|---|---|
| NA | NA | |

**Project Description**:

**Progress this Quarter (includes meetings, work plan status, contract status, significant progress, etc.):**

First Quarter (January - March)

- Hold planning committee calls in February and March
- Begin planning for the 2021 Innovations in Freight Data Conference
- Confirmed date of 2021 Innovations in Freight Data Conference (June 2-3, 2021 Irvine, CA)

**Anticipated work next quarter**:

Second Quarter (April - June)

Monthly Planning Calls
Hotel Contract and Budget Summary
Committee Confirms Workshop Objectives & Structure
Save the Date Distribution at TRB conferences
Text for Call for Abstracts
Call for Abstracts Distributed
Invited Keynote Speakers

**Significant Results:**

**Circumstance affecting project or budget. (Please describe any challenges encountered or anticipated that might affect the completion of the project within the time, scope and fiscal constraints set forth in the agreement, along with recommended solutions to those problems).**

**Potential Implementation:**