

## TRANSPORTATION POOLED FUND PROGRAM QUARTERLY PROGRESS REPORT

Iowa DOT

Lead Agency (FHWA or State DOT): \_\_\_\_\_

**INSTRUCTIONS:**

*Project Managers and/or research project investigators should complete a quarterly progress report for each calendar quarter during which the projects are active. Please provide a project schedule status of the research activities tied to each task that is defined in the proposal; a percentage completion of each task; a concise discussion (2 or 3 sentences) of the current status, including accomplishments and problems encountered, if any. List all tasks, even if no work was done during this period.*

|  |  |   |
|--|--|---|
| <b>Transportation Pooled Fund Program Project #</b><br><i>(i.e., SPR-2(XXX), SPR-3(XXX) or TPF-5(XXX))</i><br><p style="text-align: center;">TPF-5(335)</p>  | <b>Transportation Pooled Fund Program - Report Period:</b><br><input checked="" type="checkbox"/> Quarter 1 (January 1 – March 31)<br><input type="checkbox"/> Quarter 2 (April 1 – June 30)<br><input type="checkbox"/> Quarter 3 (July 1 – September 30)<br><input type="checkbox"/> Quarter 4 (October 1 – December 31) |   |
| <b>Project Title:</b><br><p style="text-align: center;">2016 through 2020 Biennial Asset Management Conference and Training on Implementation Strategies</p> |  |   |
| <b>Name of Project Manager(s):</b><br><p style="text-align: center;">Tom Palmerlee</p>   | <b>Phone Number:</b><br><p style="text-align: center;">202-334-2907</p>  | <b>E-Mail</b><br><p style="text-align: center;">Tpalmerlee@nas.edu</p>      |
| <b>Lead Agency Project ID:</b>   | <b>Other Project ID (i.e., contract #):</b>  | <b>Project Start Date:</b><br><p style="text-align: center;">10/14/2015</p> |
| <b>Original Project End Date:</b><br><p>6/30/2021</p>  | <b>Current Project End Date:</b><br><p style="text-align: center;">6/30/2021</p>   | <b>Number of Extensions:</b><br><p style="text-align: center;">0</p>        |

Project schedule status:

- On schedule     
  On revised schedule     
  Ahead of schedule     
  Behind schedule

Overall Project Statistics:

| Total Project Budget | Total Cost to Date for Project | Percentage of Work Completed to Date |
|----------------------|--------------------------------|--------------------------------------|
|                      | NA                             |                                      |

**Quarterly** Project Statistics:

| Total Project Expenses and Percentage This Quarter | Total Amount of Funds Expended This Quarter | Total Percentage of Time Used to Date |
|--|---|---------------------------------------|
| NA   | NA  |                                       |

**Project Description:**

**Progress this Quarter (includes meetings, work plan status, contract status, significant progress, etc.):**

**2020 Asset Management Conference (First Quarter January - March)**

- **January meeting at the TRB Annual Meeting.**
- **February call.**
- **March call.**
- **All sessions reviewed and entered in Open Water (Poster and Breakout sessions determined).**
- **Abstract Authors notified on acceptance/rejection.**
- **Moderators selected.**
- **Slotting of sessions to hotel meeting rooms.**
- **Workshop topics and leaders confirmed.**
- **Begin to identify Pooled Fund travelers and begin to inform them re; activities at the conference and prospective travel arrangements.**
- **Advanced Program was designed and printed for the TRB Annual Meeting distribution and for the AASHTO Washington briefing.**
- **Contract with Rapporteur and develop schedule for tasks.**

**Anticipated work next quarter:**

**2020 Asset Management Conference:** (second quarter, April - June)

- Planning Committee Call.
- Begin postponing conference until the summer of 2021.
- Worked with Iowa DOT to receive permission to extend the Pooled Fund.
- Made the first steps with the conference hotel on issues related to postponing the conference to 2021.
- Continue to monitor the pandemic situation in Boston.
- Develop task list if postponement occurs. Including providing patrons with their options.

**Significant Results:**

**Circumstance affecting project or budget. (Please describe any challenges encountered or anticipated that might affect the completion of the project within the time, scope and fiscal constraints set forth in the agreement, along with recommended solutions to those problems).**

COVID-19, we are working on plans due to this interruption to the Conference.

**Potential Implementation:**