Quarterly Progress Report for October 2019 through December 2019:

<u>Transportation Performance Management Pooled Fund Project</u>

Accomplishments:

- Task 0: Pooled Fund Project Management and Communication
    - Developed Monthly Pooled Fund Newsletter. Sent October, November and December newsletters to pooled fund members.
    - Held monthly meetings with leadership team.
    - Responded to inquiries from members via the TPM mailbox.
- Task 1: TPM Information Clearinghouse
    - Continued to conduct maintenance.
    - Continued populating the site with resources.
- Tasks 2 and 3: TPM Knowledge Development and Knowledge Transfer
    - Produced second set of TPM Now! video series.
    - Planned and executed November Peer Exchange in Minneapolis.
- Task 4: PM3 Web-Based Analytics Tool
    - Assisted in communicating TPM PM3 expanded dataset opportunity to pooled fund members and AMPO members.
    - See attached University of Maryland PM3 Web-Based Analytics Tool Quarterly Report for more detailed information on work performed.
- Task 5: Inclusion of National Performance Management in Benchmarking Website
    - Continue to maintain website.

Anticipated Work:

- Continue to provide communication and administration assistance to support pooled fund leadership group and technical advisory committee.
    - Host 2020 Q1 TPM Pooled Fund Member webinar.
    - Host monthly leadership calls.
    - Continue to communicate information through the TPM Pooled Fund Monthly Newsletter.
    - Continue to monitor TPM Pooled Fund mailbox and respond to inquiries.
- Continue to work on TPM Web Portal.
- Continue to provide Knowledge Management and Knowledge Transfer support
    - Develop proposed outline and approach for pilot online training sessions using TC3 platform. Provide to leadership team for input.
    - Assist with production of remaining TPM Now! Videos.
    - Conduct Kickoff Meeting for November Peer Exchange Planning Team.
    - Continue planning November Peer Exchange.
- Continue to support PM3 work.

- Work with contractors and FHWA to get national performance management data included in the benchmarking website.

Problems and Issues:

- None.

Attachments

- Spy Pond Partners 2019 Q4 Progress Report
- University of Maryland 2019 Q4 Progress Report

January 28, 2019

Matthew Hardy, Ph.D.
Program Director for Planning and Policy
American Association of State Highway and Transportation Officials
444 North Capitol St NW # 249
Washington, DC 20001

Re: AS 17-0041 TPM Clearinghouse Progress Report for October – December 2019.

Dear Mr. Hardy,

The following table summarizes work completed through December 30, 2019.

In addition to ongoing contributions to the TPM Portal resource base under Task 5, additional videos were published to the *TPM Now!* video series page and the TPM Pooled Fund Peer Exchange Summary Report was added to the TPM Pooled Fund member page. Feedback from the fall 2019 FHWA-sponsored MODA Workshops were incorporated into the MODAT multi-objective decision support web application through the TPM Portal under Task 7.

Work this quarter continued on Tasks 10 and 11. We supported three management planning sessions under Task 10. Significant effort over the quarter was dedicated to the planning, delivery and support of the TPM Pooled Fund Peer Exchange, which took place November 14 -15, 2019 and the subsequent Peer Exchange Summary Report.

Planning work for the TPM Pooled Fund extension through December 2023 took place in late 2019, with scoping discussed pertaining to ongoing portal development, portal support and TPM management support tasks.

Specific task progress is described in the table below.

Task	Planed Completion	Work Accomplished During Reporting Period	Work Anticipated Next Period
Task 1. Document TPM Portal Functional Requirements	March, 2017	• None/Complete	• None/Complete
Task 2. Document TPM Portal Organization	May, 2017	• None/Complete	• None/Complete

Task	Planed Completion	Work Accomplished During Reporting Period	Work Anticipated Next Period
Task 3. Document TPM Portal Structure and Layout	June, 2017	• None/Complete	• None/Complete
Task 4. Develop Templates	September, 2017	• None/Complete	• None/Complete
Task 5. Tag Resources	December, 2023	• Added resources (events, publications, CPBM Committee documents, state DOT examples)	• Publications, events, and state DOT examples to be added on an ongoing basis
Task 6. Presentation	July, 2017	• None/Complete	• None/Complete
Task 7. Portal Development	December, 2023	• Site updates, including incorporating workshop feedback into MODAT tool	• Additional site updates as needed • Planning for site integration • Development of TPM Training Hub
Task 8. Portal Support	December, 2023	• Additional TPM Now! Videos published to TPM Portal • Peer Exchange Summary Report Published to Portal	• Continue to provide enhancements and support on an ongoing basis
Task 9. Admin and User Guides	February, 2018	• None/Complete	• None/complete
Task 10. Pooled Fund Management Support	December, 2023	• Hosted monthly TPM Pooled Fund management meetings • Distributed monthly TPM Pooled Fund newsletters • Peer Exchange planning and delivery • Peer Exchange Summary Report • Project Extension Planning	• One quarterly meeting • Three monthly management meetings • Three monthly newsletters • Peer Exchange facilitation and continued support • Develop project management dashboard • Planning and delivery of Bi-Monthly TPM Webinar Series • Development of TC3 training pilot (MODAT) • Planning meeting in Boston (March 2020)

Task	Planed Completion	Work Accomplished During Reporting Period	Work Anticipated Next Period
Task 9. TPM Portal Benchmarking Enhancements	June, 2019	• None/complete	• None/complete

Sincerely,

SPY POND PARTNERS, LLC
Hyun-A Park
Principal Investigator