

## **Quarterly Progress Report for April 2019 through June 2019:**

### **Transportation Performance Management Pooled Fund Project**

#### **Accomplishments:**

- Task 0: Pooled Fund Project Management and Communication
  - Developed Monthly Pooled Fund Newsletter. Sent May and June newsletters to pooled fund members.
  - Conducted quarterly pooled fund webinar on June 6.
  - Held monthly meetings with leadership team.
  - Responded to inquiries from members via the TPM mailbox.
- Task 1: TPM Information Clearinghouse
  - Continued to conduct maintenance.
  - Created password-protected area of the pooled fund page.
  - Developed TPM Timeline Tool, Events Calendar and other products.
  - Created links in the Community to relevant AASHTO, TRB and other communities of practice.
  - Continued populating the site with resources.
- Tasks 2 and 3: TPM Knowledge Development and Knowledge Transfer
  - Conducted online training assessment.
  - Drafted interview questions for TPM Now! Video series. Assisted AASHTO staff with producing first video.
  - Began planning November Peer Exchange in Minneapolis.
- Task 4: PM3 Web-Based Analytics Tool
  - Assisted in communicating TPM PM3 expanded dataset opportunity to pooled fund members and AMPO members.
- Task 5: Inclusion of National Performance Management in Benchmarking Website
  - (With High Street) developed Benchmarking Site.
  - Developed new functionality to bring in TPM performance data and display targets along with historical data.
  - Improved platform robustness and security.
  - Load tested platform.
  - Developed and updated platform workflow to improve user experience.

#### **Anticipated Work:**

- Continue to provide communication and administration assistance to support pooled fund leadership group and technical advisory committee.
  - Host 2019 Q3 TPM Pooled Fund Member webinar on September 5, 2019.
  - Host monthly leadership calls.

- Continue to communicate information through the TPM Pooled Fund Monthly Newsletter.
  - Continue to monitor TPM Pooled Fund mailbox and respond to inquiries.
- Continue to work on TPM Web Portal.
- Continue to provide Knowledge Management and Knowledge Transfer support
  - Develop proposed outline and approach for pilot online training sessions using TC3 platform. Provide to leadership team for input.
  - Assist with production of remaining TPM Now! Videos.
  - Conduct Kickoff Meeting for November Peer Exchange Planning Team.
  - Continue planning November Peer Exchange.
- Continue to support PM3 work.
- Work with contractors and FHWA to get national performance management data included in the benchmarking website.

**Problems and Issues:**

- None.