

## TRANSPORTATION POOLED FUND PROGRAM QUARTERLY PROGRESS REPORT

Lead Agency (FHWA or State DOT): \_\_\_\_\_

**INSTRUCTIONS:**

*Project Managers and/or research project investigators should complete a quarterly progress report for each calendar quarter during which the projects are active. Please provide a project schedule status of the research activities tied to each task that is defined in the proposal; a percentage completion of each task; a concise discussion (2 or 3 sentences) of the current status, including accomplishments and problems encountered, if any. List all tasks, even if no work was done during this period.*

<b>Transportation Pooled Fund Program Project #</b> <i>(i.e, SPR-2(XXX), SPR-3(XXX) or TPF-5(XXX))</i>	<b>Transportation Pooled Fund Program - Report Period:</b> <input type="checkbox"/> Quarter 1 (January 1 – March 31) <input type="checkbox"/> Quarter 2 (April 1 – June 30) Quarter 3(July 1 - September) <input checked="" type="checkbox"/> Quarter 4 (October 1 – December 31)	
<b>Project Title:</b>		
<b>Name of Project Manager(s):</b>	<b>Phone Number:</b>	<b>E-Mail</b>
<b>Lead Agency Project ID:</b>	<b>Other Project ID (i.e., contract #):</b>	<b>Project Start Date:</b>
<b>Original Project End Date:</b>	<b>Current Project End Date:</b>	<b>Number of Extensions:</b>

Project schedule status:

- On schedule     
  On revised schedule     
  Ahead of schedule     
  Behind schedule

Overall Project Statistics:

Total Project Budget	Total Cost to Date for Project	Percentage of Work Completed to Date

**Quarterly** Project Statistics:

Total Project Expenses and Percentage This Quarter	Total Amount of Funds Expended This Quarter	Total Percentage of Time Used to Date

**Project Description:**

**Progress this Quarter (includes meetings, work plan status, contract status, significant progress, etc.):**

**2020 Asset Management Conference (4th - quarter 2019- Oct. - Dec.)**

**2020 conference in progress in third-quarter July- Dec. committee calls held. Committee Track Lead team calls held in July - Dec. and TAMP Share Point site operational. Open Water/TRB Publication's Dept. designed and distributed at Annual Meeting Advanced Program for Asset Management. Open Water system is now ready to send out acceptance letters to applicants in Asset Management. Promotional material to APTA Rail conference AASHTO Spring meeting FTA state good repair round table .**

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**Significant Results:**

**Circumstance affecting project or budget. (Please describe any challenges encountered or anticipated that might affect the completion of the project within the time, scope and fiscal constraints set forth in the agreement, along with recommended solutions to those problems).**

**Potential Implementation:**