




U.S. Department
of Transportation
**Federal Highway
Administration**

Memorandum

Subject: ACTION: Close Out of Transportation
Pooled Fund Project TPF-5(273),
“Institute for Trade and Transportation
Studies - ITTS”

Date: January 17, 2019

From: Shana V. Baker 
Director, Office of Corporate Research,
Technology, and Innovation
Management

In Reply, Refer To:
HRTM-10

To: See Addressees

The purpose of this memorandum is to inform you that all activities on project TPF-5(273), “Institute for Trade and Transportation Studies - ITTS” have now been completed and the project closed on the TPF website.

To return any remaining balance of the funding contributions to each partner, the Lead Agency Contact should submit a Federal Highway Administration (FHWA) Transfer Request (Form FHWA-1575) through the FHWA Office of the Chief Financial Officer. You can find the exact amount of funding that is to be returned to each partner, if any, under the un-expended funds column on the attached spreadsheet.

If you have any questions regarding the results of the funding reconciliation and/or the attached spreadsheet, please contact the Lead Agency Contact, Tyson Rupnow, at the Louisiana Department of Transportation. Mr. Rupnow can be reached (225) 767-9124 or via e-mail at tyson.rupnow@la.gov.

I appreciate your contribution to advancing transportation technology through this research project and your participation in the TPF Program. Please contact David Pamplin, TPF Program Manager, via telephone at (202) 493-3166 or email at David.Pamplin@dot.gov if you have any questions.

Attachment

Angel L. Correa
Division Administrator (HDA-AR)
Little Rock, AR

James Christian
Division Administrator (HDA-FL)
Tallahassee, FL

Moises Marrero
Division Administrator (HDA-GA)
Atlanta, GA

Thomas L. Nelson, Jr
Division Administrator (HDA-KY)
Frankfort, KY

Charles Bolinger
Division Administrator (HDA-LA)
Baton Rouge, LA

Don Davis
Division Administrator (HDA-MS)
Jackson, MS

Kevin Ward
Division Administrator (HDA-MO)
Jefferson City, MO

Jessie Yung
Division Administrator (HDA-VA)
Richmond, VA

Edward Stephen
Division Administrator (HDA-WV)
Charleston, WV