



## Minnesota Department of Transportation

Office of Transportation System Management

Research Services Section

395 John Ireland Boulevard MS 330

Saint Paul, MN 55155

Office Tel: 651-366-3765

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April 27, 2016

To: Partner Commitment Contacts

From: Linda Taylor, Director of Research Services Section

Subject: State Lead Acceptance Letter

RE: TPF-5(346) – Regional Roadside Turfgrass Performance Testing Program

The Minnesota Department of Transportation is the lead state for the pooled fund study noted above. The Minnesota Department of Transportation accepts the role of lead agency and agrees to receive, obligate, expend and manage contributions from participating agencies.

Please transfer your funds to Minnesota and for accounting purposes, please indicate:

- the year of the commitment
- the amount of your contribution
- the program code of your funds

Send a copy of this memo along with the funding transfer request form (Form FHWA 1575) for this project to your state FHWA Division Office for their concurrence. To ensure that our office has accurate financial records, please copy Deb Fick, SP & R Coordinator, on all the documents that you forward to your FHWA Division office.

If you have any questions, please contact Deb Fick, SP & R Coordinator, 395 John Ireland Blvd, MS 330, St Paul, MN 55155 or [deb.fick@state.mn.us](mailto:deb.fick@state.mn.us) if you have any questions.

Sincerely,

A handwritten signature in black ink, appearing to read "Linda K Taylor".

Linda K Taylor, P.E.

Director of Research Services Section

LKT/df

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