

## Quarterly Report

**Report Date:** January 18, 2006

**Project Number:** TPF-5(104)

**Study Title:** High Plains ITS Coalition

**Report Year:** 2005

**Report Quarter:** 4

**Starting Date:** December 15, 2004

**Completion Date:** Open

**Principals:** Colorado DOT ITS, Kansas DOT ITS, Nebraska DOR ITS, Wyoming DOT

**Project Manager:** Dottie Shoup, NDOR

**Steering Committee Contact:** Steve Garbe, NDOR

**Financial Officer:** Jaimie Huber, NDOR

Task	Percent Completed
Task 1 – Form Steering Committee	100%
Task 2 – Form Working Group	100%
Task 3 – Form Officers and Executive Committee	100%
Task 4 – Develop Concept of Operations	85%
Task 5 – Develop System Architecture	60%
Task 6 – Develop System Functional Requirements	40%
Task 7 – Develop RFP for Test Manager	40%
Task 8 – Develop RFP for System Integrator	10%
Task 9 – Develop Multi-State Information Transfer System	0
Task 10 – Complete System Testing	0
Task 11 – Develop RFP for O&M contract	0
Task 12 – Deploy System	0
Task 13 – Complete Final Report	0
Task 14 – Monitor and Upgrade Systems	Ongoing

### Activity This Quarter:

1. Continued with Development of Concept of Operations (State participation information)
2. Began RFP for System Integrator

### Activity Next Quarter:

1. Complete System Architecture
2. Complete Functional Requirements
3. Publish Test Manager RFP

### Problems/Comments:

There are components of this proposed system that cannot go forward until we have baseline elements information from each participating State. If one link breaks down, it requires significant effort to get the project moving again.

Risk assessment and change control are necessary elements as each State brings a different level of functionality and commitment.