TRANSPORTATION POOLED FUND PROGRAM
QUARTERLY PROGRESS REPORT

Lead Agency (FHWA or State DOT): Iowa DOT

INSTRUCTIONS:
Project Managers and/or research project investigators should complete a quarterly progress report for each calendar quarter during which the projects are active. Please provide a project schedule status of the research activities tied to each task that is defined in the proposal; a percentage completion of each task; a concise discussion (2 or 3 sentences) of the current status, including accomplishments and problems encountered, if any. List all tasks, even if no work was done during this period.

Transportation Pooled Fund Program Project # *(i.e, SPR-2(XXX), SPR-3(XXX) or TPF-5(XXX)* TPF-5(335)	**Transportation Pooled Fund Program - Report Period:** ☑ Quarter 1 (January 1 – March 31) ☐ Quarter 2 (April 1 – June 30) ☐ Quarter 3 (July 1 – September 30) ☐ Quarter 4 (October 1 – December 31)	
Project Title: 2016 through 2020 Biennial Asset Management Conference and Training on Implementation Strategies		
Name of Project Manager(s): Tom Palmerlee	**Phone Number:** 202-334-2907	**E-Mail** Tpalmerlee@nas.edu
Lead Agency Project ID:	**Other Project ID (i.e., contract #):**	**Project Start Date:** 10/14/2015
Original Project End Date: 6/30/2021	**Current Project End Date:** 6/30/2021	**Number of Extensions:** 0

Project schedule status:

☑ On schedule ☐ On revised schedule ☐ Ahead of schedule ☐ Behind schedule

Overall Project Statistics:

Total Project Budget	Total Cost to Date for Project	Percentage of Work Completed to Date
	NA	

Quarterly Project Statistics:

Total Project Expenses and Percentage This Quarter	Total Amount of Funds Expended This Quarter	Total Percentage of Time Used to Date
NA	NA	

Project Description:

Progress this Quarter (includes meetings, work plan status, contract status, significant progress, etc.):

January
• Distributed advance programs at TRB Annual Meeting
• Planning committee meeting at the TRB Annual Meeting
• Finalize the sessions with speakers and titles for the preliminary program
• Planning committee call

February
• Planning committee call
• Finalized text for the preliminary program
• Speakers confirmation

March
• Preliminary program posted to the website
• Transit program posted to the website
• Planning committee call

Anticipated work next quarter:

April
• Planning committee call
• Posting webcasting registration to the website
• Promote webcasting for the conference

May
• Planning committee call
• Prepare special announcement of AASHTO Spring Meeting
• Final program text complete

June
• Post the final program to the website
• Print the final program
• Planning committee call

Significant Results:

Circumstance affecting project or budget. (Please describe any challenges encountered or anticipated that might affect the completion of the project within the time, scope and fiscal constraints set forth in the agreement, along with recommended solutions to those problems).

Potential Implementation: