TRANSPORTATION POOLED FUND PROGRAM
QUARTERLY PROGRESS REPORT

Lead Agency (FHWA or State DOT): Ohio DOT

INSTRUCTIONS:
Project Managers and/or research project investigators should complete a quarterly progress report for each calendar quarter during which the projects are active. Please provide a project schedule status of the research activities tied to each task that is defined in the proposal; a percentage completion of each task; a concise discussion (2 or 3 sentences) of the current status, including accomplishments and problems encountered, if any. List all tasks, even if no work was done during this period.

Transportation Pooled Fund Program Project # *(i.e, SPR-2(XXX), SPR-3(XXX) or TPF-5(XXX)* TPF-5(330)	**Transportation Pooled Fund Program - Report Period:** ☐ Quarter 1 (January 1 – March 31) ☐ Quarter 2 (April 1 – June 30) ☑ Quarter 3 (July 1 – September 30) ☐ Quarter 4 (October 1 – December 31)	
Project Title: No Boundaries Roadway Maintenance Practices		
Name of Project Manager(s): John P. Stains, P.E.	**Phone Number:** (614) 644-7151	**E-Mail** John.Stains@dot.ohio.gov
Lead Agency Project ID: 135247	**Other Project ID (i.e., contract #):** ODOT 27232	**Project Start Date:** 5/29/15
Original Project End Date: 5/29/20	**Current Project End Date:** 6/30/17	**Number of Extensions:**

Project schedule status:

☑ On schedule ☐ On revised schedule ☐ Ahead of schedule ☐ Behind schedule

Overall Project Statistics:

Total Project Budget	Total Cost to Date for Project	Percentage of Work Completed to Date
$210,000.00	$3,605.75	2%

Quarterly Project Statistics:

Total Project Expenses and Percentage This Quarter	Total Amount of Funds Expended This Quarter	Total Percentage of Time Used to Date
	$3,605.75	4%

Project Description:

This project provides a forum for state DOTs to share their maintenance innovations (non-winter) with each other, support technology transfer activities and develop marketing and deployment plans for the implementation of selected innovations. The goal of this consortium is to become the premier national forum for technical exchange and collaboration related to the application of new maintenance initiatives, research and technologies.

This project will help DOTs to save time and money by not investing in the same research that has already been performed by other state DOTs. Hence rather than having each DOT identify and implement research separately, DOTs can work collectively through this pooled fund project.

Scope of Work:
1) Identify promising innovations and technologies ready for implementation within maintenance activities, developed by the participating state DOTs, non-participating DOTs and outside entities.
2) Develop marketing plans for selected ready-to-deploy innovations and technologies.
3) Organize training classes and pilot demonstrations about specific research topics or technologies for member state DOTs.
4) Develop a searchable database where innovations and research projects developed across the country can be identified and accessed.

Progress this Quarter (includes meetings, work plan status, contract status, significant progress, etc.):

CTC & Associates was contracted to support the No Boundaries pooled fund starting September 1, 2015. During this first month, the team carried out the following activities:

--Met with ODOT staff to kick off the project and determine necessary next steps.
--Coordinated the transfer of the No Boundaries website to a CTC server and updated key pages with current project information.
--Coordinated the first teleconference of the pooled fund members, scheduled for October 1.
--Conducted outreach to non-member states to encourage their participation (through one-on-one communications and outreach at the National Winter Maintenance Peer Exchange).
--Began drafting a newsletter of recent or upcoming maintenance innovations, research reports, and events.

Anticipated work next quarter:

--Prepare for and hold the first TAC teleconference on October 1. Produce and distribute minutes.
--Coordinate and prepare for the November teleconference and the first face-to-face meeting in December (scheduling, agendas, travel and facilities coordination, etc.). Follow up the meetings with minutes, travel reimbursements, etc.
--Develop ideas for the online database/clearinghouse of innovations for discussion during the November teleconference and December St. Louis meeting.
--Continue updating and enhancing the No Boundaries website. Publish and announce the maintenance newsletter.
--Create a new No Boundaries flyer and recruit additional member states. Plan for outreach efforts at the TRB meeting.
--Develop a more detailed work plan with tasks, timing and budget based on the priorities and goals identified by the member agencies.
--Monitor commitments and transfers to No Boundaries in coordination with ODOT staff.
--Begin developing promotional write-ups for selected innovations as requested by the TAC members.

Significant Results:

Circumstance affecting project or budget. (Please describe any challenges encountered or anticipated that might affect the completion of the project within the time, scope and fiscal constraints set forth in the agreement, along with recommended solutions to those problems).

Potential Implementation:

This project provides a forum for State DOTs to share their maintenance innovations with each other, support technology transfer activities and develop marketing and deployment plans for the implementation of selected innovations. Resources will be provided for implementing the innovations that includes travel, training and other technology transfer activities.

It is anticipated that this consortium will become the national forum for state involvement in the technical exchange needed for collaboration and new initiatives, and be a forum for advancing the application and benefit of research technologies. In addition, the project will create a searchable database or warehouse where innovations and research done relating to highway maintenance can be found and showcased. State participation in this process will be through the pooled fund. FHWA, industry and others (domestic and international) will be invited to participate in the project discussions and activities by being able to present or demonstrate innovations.