

## TRANSPORTATION POOLED FUND PROGRAM QUARTERLY PROGRESS REPORT

Lead Agency (FHWA or State DOT): Iowa DOT

**INSTRUCTIONS:**

*Project Managers and/or research project investigators should complete a quarterly progress report for each calendar quarter during which the projects are active. Please provide a project schedule status of the research activities tied to each task that is defined in the proposal; a percentage completion of each task; a concise discussion (2 or 3 sentences) of the current status, including accomplishments and problems encountered, if any. List all tasks, even if no work was done during this period.*

<b>Transportation Pooled Fund Program Project #</b>  <p style="text-align: center;"><i>TPF-5(310)</i></p>	<b>Transportation Pooled Fund Program - Report Period:</b> <input checked="" type="checkbox"/> Quarter 1 (January 1 – March 31, 2015) <input checked="" type="checkbox"/> Quarter 2 (April 1 – June 30, 2015) <input type="checkbox"/> Quarter 3 (July 1 – September 30, 2015) Quarter 4 (October 1 – December 31, 2015)	
<b>Project Title:</b> <p style="text-align: center;"><b>2015 11<sup>th</sup> International Conference on Low-Volume Roads and Peer Exchange</b></p>		
<b>Name of Project Manager(s):</b> Vanessa Goetz, Iowa DOT G. P. Jayaprakash, TRB	<b>Phone Number:</b> (515) 239-1382 (202) 334-2956	<b>E-Mail</b> Vanessa.Goetz@dot.iowa.gov gjayaprakash@nas.edu
<b>Lead Agency Project ID:</b> TPF-5(310)	<b>Other Project ID (i.e., contract #):</b> Iowa DOT Contract 16939	<b>Project Start Date:</b> February 1, 2015
<b>Original Project End Date:</b> December 31, 2015	<b>Current Project End Date:</b> December 31, 2015	<b>Number of Extensions:</b> None

Project schedule status:

On schedule     
  On revised schedule     
  Ahead of schedule     
  Behind schedule

Overall Project Statistics:

Total Project Budget	Total Cost to Date for Project	Percentage of Work Completed to Date
\$68,200 committed	\$15,006.00	22%

Quarterly Project Statistics:

Total Project Expenses and Percentage This Quarter	Total Amount of Funds Expended This Quarter	Total Percentage of Time Used to Date
\$14,040.00 (20%)	\$0.00	

**Project Description:**

**Background:**

The 11<sup>th</sup> International Conference in this quadrennial Low-Volume Roads Conference series provides a forum to show case the latest information about low-volume road management, design, construction, safety, maintenance, and many other related topics. At this conference, those who administer, plan, design, build, or maintain low-volume roads will learn innovative ways of managing low-volume road systems. The conference is organized for practitioners worldwide in local, state, and federal agencies; universities; private firms; and international organizations. Proceedings from the conference are published through Transportation Research Record publication. In addition, tech transfer activities such as webinars of the best topics and presentations from the conference have been very successful following the conferences.

**Objectives:**

The focus of this pooled fund project will be technology exchange, information sharing, and the facilitation of partnering relationships among state agencies, FHWA and other appropriate associates and pooled fund members. Specifically this pooled fund will:

Provide communication and information sharing among member states and agencies. Discuss research, development and technology transfer needs in the areas of low volume roads and provide research ideas to TRB in connection with the 11 LVR PF.

Provide a technology and knowledge exchange forum to enhance the practical knowledge of conference participants concerning issues affecting low volume roads.

Provide a technology and knowledge exchange forum for pooled fund members on issues on administration, planning, design, build, or maintenance of low-volume roads. The topic selected for the session will be determined by pooled fund members.

Post conference webinar(s) hosted and led by TRB if funds allow (contingent on funding as defined in the detailed budget). The purpose will be to share highlights from the Conference and Peer Exchange session, and include an open forum question/answer discussion. Other technology transfer activities may be identified by the member agencies. Additional activities that will affect the scope and budget will be discussed and any necessary changes to the MOU and budget will be agreed upon and processed accordingly.

**Work Completed this Quarter:**

April, 2015	Reviewed minutes of March meeting and provided comments. Obtained pooled fund project session description and program details and entered the session information in to the system. Initiated finalizing the contents of the workshops, sessions, and other activities scheduled at the conference.
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May, 2015	Completed finalizing the entire program for the conference including the pooled fund session.
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June, 2015	Submitted the final program for printing. Continued the work related to the logistics related items of all travelers of the pooled fund project. Reviewed page proofs of the conference proceedings – 3-volume TRR set.
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**Work Proposed next Quarter:**

July 2015	Conduct the conference and the Pooled Fund special session. Review potential topics from the 11LVR and Pooled Fund Project for TRB webinar(s) that would be of interest to Pooled Fund participants as well as other state DOTs responsible for low-volume rural roads, provided funds are available.
August 2015	Prepare 3 <sup>rd</sup> Quarterly report for the pooled fund project. Initiate proposals to hold webinar(s) through the TRB Standing Committee on Low-Volume Roads during 2016, provided funds are available in the pooled fund.

**Significant Results:**

**Circumstance affecting project or budget. (Please describe any challenges encountered or anticipated that might affect the completion of the project within the time, scope and fiscal constraints set forth in the agreement, along with recommended solutions to those problems).**

**None**

**Potential Implementation:**

Facilitation of technology transfer among practitioners and researchers at the international level and development of network people with common interest.