



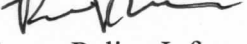
U.S. Department
of Transportation

**Federal Highway
Administration**

Memorandum

Subject: Waiver of Match for National Household Travel Survey
(NHTS) Add-on Program, Pool Fund Solicitation, 1349

Date: March 13, 2014

From: David R. Winter, P.E. 
Director, Office of Highway Policy Information

In Reply Refer To: HPPI-30

To: Gloria M. Shepherd
Associate Administrator for Planning, Environment and Realty (HEP-1)

I am writing to request your approval of a waiver of the non-Federal match requirement for State Planning and Research (SP&R) funds for pooled fund project 1349, 2015 National Household Travel Survey. This waiver will enable a State to utilize 100 percent SP&R funds associated with FHWA's 2015 National Household Travel Survey local data collection activities.


Currently, the Office of Highway Policy Information is gearing up for the next series of the NHTS for 2015. Since 1969, FHWA has collected nationwide travel behavior data, most recently with the 2009 NHTS. NHTS data support a wide range of transportation decision-making, including travel demand modeling, transportation conformity, highway safety, travel reliability, alternative transportation, public health, economic vitality, performance measures, and customer satisfaction issues.

Since 1990, FHWA has offered an opportunity for state highway agencies, MPO, and other federal, state, and local government agencies to join the NHTS Add-on program (local data collection program) with state and local fund matching waived. This unique partnership grants Add-on participants the opportunity to purchase additional household samples in their jurisdictions, which enhances data resolution in terms of geographic, social and demographic coverage. The biggest benefit of including an NHTS Add-on program provides the FHWA with a more robust sample size that can contribute to more precise estimates of when, how, why and where the public travels.

We believe it is in the best interest of FHWA to allow the use of SP&R funds by the States and MPOs without requiring the non-Federal match to enable the States and MPOs to increase their sample size which in turn not only increases the national sample

as mentioned above but also enhances local understanding. If you have any questions, please let me know or feel free to contact our NHTS program Manager Adella Santos at 202-366-5021, Adella.Santos@dot.gov.

I Approve:


Signature

March 18, 2014
Date

I do NOT Approve:

Signature

Date