



# Memorandum

6300 Georgetown Pike  
McLean, VA 22101-2296

Subject: ACTION: Program Office Evaluation of Contractor Performance Contract DTFH61-02-C-00050  
Task 3—Guidance for Implementation of the AASHTO Strategic Highway Safety Plan Date: MAY 19 2005

From: William Zaccagnino Contracting Officer's Technical Representative Reply to HRPD-01  
Attn of: (W. Zaccagnino; 33183)

To: Lise Lyles, HAAM-20-A Contracting Officer

The final report for Task 3, Guidance for Implementation of the AASHTO Strategic Highway Safety Plan, of Contract DTFH61-02-C-00050 has been reviewed and the technical requirements of the task order have been satisfactorily completed. If the other contractual requirements have been satisfied, I recommend the Contractor be notified in writing of the acceptance of the final report and that the appropriate action be taken by your office to "close out" the task order.

Attachment

FHWA:HRPD:WZaccagnino:33183:5/19/2005  
Document: H:\DATA\WZACCAGN\WP\NCHRP Contract\Contract\Task Completions\Task 03 Memo--Evaluation of Contractor Performance.DOC

cc:  
HRT(2)  
RD&T Reading  
HRDS-01  
HRDS-05, Krammes  
HRPD-01  
Official File, Zaccagnino

