




U.S. Department  
of Transportation  
**Federal Highway  
Administration**

# Memorandum

6300 Georgetown Pike  
McLean, VA 22101

Subject: **IMPORTANT:** Pooled Fund Solicitation  
#1357 "Improving the Quality of Pavement  
Surface Distress and Transverse Profile  
Data Collection and Analysis"

Date: AUG 6 2013

From: Michael F. Trentacoste   
Associate Administrator for Research,  
Development, and Technology  
McLean, VA

In Reply Refer To:  
HRTM-10

To: Bernetta Collins  
Director, Office of Technical Services  
(DTS-RC-LAK)  
Lakewood, CO

This is in response to the July 24, e-mail from Andy Mergenmeier of your staff, requesting the waiver of the non-Federal funding match for State Planning and Research (SP&R) funds for pooled fund project solicitation number 1357, "Improving the Quality of Pavement Surface Distress and Transverse Profile Data Collection and Analysis." We understand that Federal Highway will be the lead agency and Andy Mergenmeier the lead contact person for this project.

The study meets the criteria for use of SP&R funds used for research and development studies without non-Federal matching funds. The approval status will be reflected on the Transportation Pooled Fund Website: [www.pooledfund.org](http://www.pooledfund.org), which serves as the primary mechanism for communication regarding pooled fund studies.

It is important to remember that the lead agency contact is required to report on the status of the pooled fund study on a timely basis. The contact should indicate when a contract is signed, and electronic copies of the quarterly and final reports and other relevant study documents should be posted on the website. By doing so, the lead agency will be fulfilling its obligation to provide information to its partners on the status of the project.

You may contact Laurel Radow at (202)-493-3166 or Jack Jernigan at (202) 493-3363 in the Office of Corporate Research, Technology, and Innovation Management if you have any questions or need further assistance.