

**Research & Analytics**

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**May 16, 2014**

From: Peggi Knight, P.E.  
Director, Office of Research and Analytics

To: Max Grogg  
Research Programs Manager  
Iowa Division, Federal Highway Administration

Re: Pooled Fund Project TPF-5(303) 2015 Performance Measures Technical Transfer Conference and Asset Management Peer Exchange

Dear Mr. Grogg,

The Iowa Department of Transportation accepts the responsibility as lead agency for the above referenced pooled fund project.

Iowa DOT agrees to receive, obligate and manage pooled fund contributions, both Federal and non-Federal, and will review and pay expenses related to this project. All monetary transactions will be documented according to DOT procedures and Federal laws.

Participating agencies are required to send a copy of this memo with the funding transfer request form to your state FHWA Division Office for concurrence.

These agencies should include the following information in the information box on the FHWA Transfer Request form:

- Pooled Fund project number and name
- Year(s) for which the commitment was made
- Amount for each year
- Fund year and fund program code
- Send a courtesy copy of the submittal to [linda.narigon@dot.iowa.gov](mailto:linda.narigon@dot.iowa.gov)

If you have any questions, please contact Linda Narigon at (515) 239-1471 or [linda.narigon@dot.iowa.gov](mailto:linda.narigon@dot.iowa.gov).

Sincerely,

