



Minnesota Department of Transportation

Office of Transportation System Management
Research Services & Library
395 John Ireland Boulevard, MS330
Saint Paul, MN 55155

December 18, 2013

To: Partner Commitment Contacts

From: Linda K Taylor, Research Services Director
Minnesota Department of Transportation

RE: Lead State Acceptance Memo
TPF-5(218) Clear Roads Winter Highway Operations Pooled Fund

The Minnesota Department of Transportation accepts the role of the lead agency and agrees to receive, obligate, expend and manage contributions from participating agencies. Your agency committed \$25,000 to this study. Please transfer your funds at this time and for accounting purposes, indicate:

- the year of the commitment of will be transferring
- the amount for each year (\$25,000 per year) and
- the program code for each year.

Send a copy of this memo with the funding transfer request form (Form FHWA 1575) for this project to your state FHWA Division Office for concurrence. To ensure that our office has accurate financial records, please copy Deb Fick , SP & R Coordinator, on documents that you forward to your FHWA Division office.

If you have any questions, please do not hesitate to contact Deb Fick at 651.366.3759 or deb.fick@state.mn.us

An Equal Opportunity Employer

