TRANSPORTATION POOLED FUND PROGRAM
QUARTERLY PROGRESS REPORT

Lead Agency (FHWA or State DOT): _____Iowa DOT_____

INSTRUCTIONS:
Project Managers and/or research project investigators should complete a quarterly progress report for each calendar quarter during which the projects are active. Please provide a project schedule status of the research activities tied to each task that is defined in the proposal; a percentage completion of each task; a concise discussion (2 or 3 sentences) of the current status, including accomplishments and problems encountered, if any. List all tasks, even if no work was done during this period.

Transportation Pooled Fund Program Project # ***TPF-5(275)***	Transportation Pooled Fund Program - Report Period: Quarter 1 (January 1 – March 31), 2013_ Quarter 2 (April 1 – June 30), _____ X Quarter 3 (July 1 – September 30), _____ Quarter 4 (October 1 – December 31), _____
Project Title: **2014 Asset Management Conference and Training on Implementation Strategies**	

Name of Project Manager(s): Matthew Haubrich, Iowa DOT Tom Palmerlee, TRB	Phone Number: (515) 233-7902 (202) 334-2907	E-Mail: Matthew.Haubrich@dot.iowa.gov TPalmerlee@nas.edu
Lead Agency Project ID: RT1025	Other Project ID (i.e., contract #):	Project Start Date: 9-21-2012
Original Project End Date: 10-1-2014	Current Project End Date: **10-1-2014**	Number of Extensions:

Project schedule status:

X On schedule   ☐ On revised schedule   ☐ Ahead of schedule   ☐ Behind schedule

Overall Project Statistics:

Total Project Budget	Total Cost to Date for Project	Percentage of Work Completed to Date
$235,000	$69,284	29%

Quarterly Project Statistics:

Total Project Expenses and Percentage This Quarter	Total Amount of Funds Expended This Quarter	Total Percentage of Time Used to Date
$49,717 21%	$49,717	

Project Description:

TRB will organize an Asset Management Conference attended by member states and interested parties to exchanges information the challenges of asset management implementation. A venue for pooled fund partners will be developed to share state DOT best practices and strategies for overcoming challenges.

Progress this Quarter (includes meetings, work plan status, contract status, significant progress, etc.):

Progress 3rd Quarter

Jul-2013	Research Contract with ISU Approved by NAS
Jul-2013	Promotion at RAC/TRB State Reps Meeting in Baton Rouge
Jul-2013	TRB E News reminder to Call Deadline
Jul-2013	Reminder email on Call deadline to be sent by TRB Meetings Staff
Jul-2013	Promotion at 2013 Subcommittee on Maintenance with the Subcommittee on Asset Management Meeting. 7/21-25/13. Matt Hardy
Jul-2013	Florida Promotion Conference Call
Jul-2013	Adaptation Track Conference Call
Jul-2013	Promotion at APTA's Sustainability & Public Transportation Workshop, San Francisco. Weeks
Oct-2013	3 Workshop Leads re (a) workshop title and (b) description, (c) A one or two pager on who should attend and what they will gain.
Jul-2013	Planning Committee Conference Call
July 31, 2013	Presentation Proposals Due
Jul-2013	Session Planning Software Training/Plan Cm Call
Aug-2013	Promotion at Subcm on Transportation Finance Policy & SCOP in Minneapolis (Michael Bridges & Matt Hardy)
Aug-2013	Conversion abstracts into Session Planning Software complete
Aug-2013	Registration Site Ready
Aug-2013	Meeting of Principals re AASHTO Asset Mgt Subcommittee Peer Exchange in Miami
Aug-2013	Distribute Abstracts to Planning Committee for Review
Aug-2013	Track Leaders Conference Call
Aug-2013	Webinar on using session building software
Sep-2013	Promotion at Transportation Association of Canada (TAC), Winnipeg
Sep-2013	Planning Committee Call
Sep-2013	Promotion at Amotia Conference, Tampa, FL. Tim Lattner & Jennifer Brandenburg
Sep-2013	Promotion at APTA Annual Meeting on SGR Track . Weeks
Sep-2013	Draft Session Titles for the AASHTO Announcement

Anticipated work next quarter:

Oct-2013	Track Leaders Update Session Titles
Oct-2013	Set up Planning Committee Meeting for the TRB Annual Meeting
Oct-2013	Send the draft AASHTO Announcement to Pubs for AASHTO & Ohio Conference Announcement layout
Oct-2013	AASHTO Announcement ready for Matt Hardy to pick up

Oct-2013	Final session titles, descriptions, and speakers set & entered into software
Oct-2013	Workshop Leaders. Provide speakers and presentation topics for inclusion in the preliminary program.
Oct-2013	Conference Chair complete preliminary slotting of sessions to times, distribute to track teams.
Oct-2013	Final track team slotting comments
Oct-2013	Promotion at Transit GIS Conference
Oct-2013	Final slotting of sessions to times
Oct-2013	Track teams finish poster selection
Oct-2013	Promotion at AMPO, Portland, OR, Matt Hardy, 200
Oct-2013	Promotion at Ohio Transportation Conference "Managing the Assets: Priorities, Partnerships & Performance" http://www.otecohio.org.- Andrew Williams
Oct-2013	Promotion at FPTA Annual Conference, Clearwater Beach, Florida, Bittner, 400 copies to Hilton Clearwater Hotel by Oct 25
Oct-2013	Send Presenter Acceptances
Oct-2013	Publication start on 11x17 Preliminary Program
Oct-2013	Send Presenter Rejections
Nov-2013	Preliminary Program (full) editing complete, to TRB Pubs
Nov-2013	11x17 Prelim Program- PDF complete and posted
Nov-2013	Track Webinar Applications due to Lisa Marflak
Nov-2013	Preliminary Program (full) Posted
Nov-2013	E-News Announcement on the Prelim Program
Dec-2013	11x17 Preliminary Program Layout to Printer (1000 copies)
Dec-2013	Deadline for Presenter Confirmation
Dec-2013	11x17 Delivered to TRB for Annual Meeting

Significant Results:

150 Total presentation proposal abstracts submitted, 50% more than for 2012 conference
Planning team complete review of abstracts and develop sessions.
Website with registration capability became operational
Customized promotional material made available at numerous conferences.

Circumstance affecting project or budget. (Please describe any challenges encountered or anticipated that might affect the completion of the project within the time, scope and fiscal constraints set forth in the agreement, along with recommended solutions to those problems).

Potential Implementation: