



Quarterly Progress Report

To: Connie Yew
Michael Graff

From: Rebecca Elmore-Yalch

CC:

Re: Quarterly Progress Report
Quarter Ending 06/30/2005
Contract No: **DTFH61-61-03-A-00003**

Date: 7/12/2005

Urgent **For Review** **Please Comment / Reply** **Date Requested for Reply:**

Task 1: FHWA Traveler Opinion & Perception Survey

Activities This Quarter: Draft Technical Report is complete and is in review by FHWA Project Team. Two additional reports were prepared – Executive Summary and Concise Executive Summary – and submitted for review by the FHWA Project Team. Finally, a PowerPoint Presentation was prepared for the Leadership Team and submitted for review and comment.

Following a conference call with the FHWA Project Team, it was determined that a series of meetings with the Assistant Administrators for each program office would be scheduled for the week of July 11/2005.

Activities Next Quarter: Pending the results of these meetings, a decision will be made as to whether / when to do a presentation to the Leadership Team. In addition, a Net Meeting will be scheduled in September to present the results to the Divisions. All reports will be finalized by 9/30/2005. National data will be released for public use 10/1/2005.

The Concise Executive Summary will be the document prepared for public use. This document will be 508 compliant.

Additional funds have been requested and approved to cover the additional reports and presentations requested.

Task 2: FHWA Traveler Opinion & Perception Survey -- Environmental Scan

Activities This Quarter: Draft Report was thoroughly reviewed and search completed for all related documents and corresponding links.

Activities Next Quarter: Written Report will be finalized by 8/30/2005. Database will be finalized and ready for upload by 9/30/2005. NWRG will continue to host the database on its site until such time as an agency capable of hosting the data base is identified.

Task 3: FHWA Traveler Opinion & Perception Survey – Pooled Fund Study

Activities This Quarter: No activities on this task this quarter. All tasks 100 percent complete.

Task 4: FHWA Traveler Opinion & Perception Survey – Pooled Fund Study – Data Collection

Activities This Quarter: No activities on this task this quarter. All tasks 100 percent complete.

Task 5: FHWA Traveler Opinion & Perception Survey – Pooled Fund Study – Reports

Activities This Quarter: All states have received their individual state reports. In addition, in-person presentations have been made to all states with the exception of Virginia.

Activities Next Quarter: All states are waiting for a final report that includes benchmarking data from the national survey. These reports are being prepared and will be submitted to the states upon release of the national data scheduled for 10/1/2005. 90 percent of the work is completed on this task.