**TRANSPORTATION POOLED FUND PROGRAM**

**QUARTERLY PROGRESS REPORT**

Lead Agency (FHWA or State DOT): **North Dakota DOT**

**INSTRUCTIONS:**

*Project Managers and/or research project investigators should complete a quarterly progress report for each calendar quarter during which the projects are active. Please provide a project schedule status of the research activities tied to each task that is defined in the proposal; a percentage completion of each task; a concise discussion (2 or 3 sentences) of the current status, including accomplishments and problems encountered, if any. List all tasks, even if no work was done during this period.*

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| **Transportation Pooled Fund Program Project #***(i.e, SPR-2(XXX), SPR-3(XXX) or TPF-5(XXX)*SPR-3(099) | **Transportation Pooled Fund Program - Report Period:**✓Quarter 1 (January 1 – March 31)□Quarter 2 (April 1 – June 30)□Quarter 3 (July 1 – September 30)□Quarter 4 (October 1 – December 31) |
| **Project Title:**Transportation Learning Network |
| **Name of Project Manager(s):**Ron Horner | **Phone Number:**701-328-6904 | **E-Mail**rhorner@nd.gover |
| **Lead Agency Project ID:**SPR003(099) | **Other Project ID (i.e., contract #):**17-314-0800 | **Project Start Date:**8/1/2000 |
| **Original Project End Date:**Ongoing | **Current Project End Date:**Ongoing | **Number of Extensions:**12 |

Project schedule status:

✓On schedule □ On revised schedule □ Ahead of schedule □ Behind schedule

Overall Project Statistics:

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|  **Total Project Budget** |  **Total Cost to Date for Project** |  **Percentage of Work**  **Completed to Date** |
|  |  | NA |

***Quarterly*** Project Statistics:

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|  **Total Project Expenses**  **and Percentage This Quarter** |  **Total Amount of Funds**  **Expended This Quarter** |  **Total Percentage of**  **Time Used to Date** |
|  | $65,392.07 | NA |

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| **Project Description**:TLN was developed to serve the transportation interests of the region and complements the efforts of its various members. It provides access to information and expertise not readily available to transportation professionals in the region. TLN identifies schedules, distributes and warehouses training for its members. **Vision:** To excel on a national basis as a premier transportation training organization that serves as a model for other states. **Mission:** TLN provides quality and cost-effective customer-driven training utilizing alternative platforms that meet the needs of the state, county, city, tribal and private transportation professionals. |

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| **Progress this Quarter (includes meetings, work plan status, contract status, significant progress, etc.):**Following is a list of training offered as video conference or webinar:

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| Jan. 9 | Managing Organizational Communication (video conference) | 69 |
| Jan. 15 | Seal Coat Workshop (video conference) | 125 |
| Jan. 16 | Full Depth Recycling (FDR), Cold-in-Place Recycling (CIR) Hot-in-Place (HIR) (video conference) | 68 |
| Jan. 17 | WYDOT: Speak Up! Improving Assertive Communication Skills (video conference) | 38 |
| Jan. 23 | Stone Matrix Asphalt (video conference) | 42 |
| Jan. 24 | Transportation Asset Management for Local Agencies (video conference) | 27 |
| Jan. 28 | Systemic Approach to Safety Management (webinar) | 34 |
| Feb. 4 | FHWA Bridge Preventive Maintenance Guide (webinar) | 46 |
| Feb. 6 | Basic Concepts of Pavement Preservation (video conference) | 90 |
| Feb. 7 | Customer Service (video conference) | 183 |
| Feb. 12 | Asphalt Maintenance(video conference) | 121 |
| Feb. 14 | Work Zone Safety and Mobility Traffic Control Training (Worker & Supervisor) (video conference) | 187 |
| Feb. 14 | Work Zone Safety and Mobility Traffic Control Training (Supervisor) (video conference) | 47 |
| Feb. 20 | Concrete Maintenance - Partial Depth, Joint Sealing and Grinding (video conference) | 132 |
| Feb. 21 | WYDOT: Dealing with Difficult People (video conference)  | 32 |
| Feb. 26 | Disadvantaged Business Enterprise - Construction Contract Provisions (video conference) | 3 |
| Feb. 28 | Highway Pipe Installation - Construction and Inspection (video conference) | 106 |
| Winter 2013 | PE Exam Preparation for Civil Engineers (webinar) | 15 |
| Mar. 4 | Impacts of Agricultural Equipment on Highways (webinar) | 43 |
| Mar. 5 | WYDOT: The Practical Coach (video conference) | 36 |
| Mar. 6 | WYDOT: Improving Ability to Deal with Conflict (video conference) | 30 |
| Mar. 7 | Breaking Through the Barriers - Core Skills for Interpersonal Communication (video conference) | 56 |
| Mar. 14 | Disadvantaged Business Enterprise - Construction Project Changes (video conference) | 11 |
| Mar. 27 | Gravel Roads Maintenance (video conference) | 60 |
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|  | **TOTAL** | 1601 |

TLN Programming and Coordinator meetings were held each month during the reporting period. Members of the committee participated from South Dakota, North Dakota and Wyoming. This committee, along with TLN staff, review training held and discuss possible outcomes of future training. The DOTs were surveyed asking them to prioritize their training needs. A list was developed and potential trainers/speakers identified. |
| **Anticipated work next quarter**:Continue working with the Programming and Coordinating committees to schedule identified training. Develop courses within the learning management system to handle registrations, obtain course materials to distribute to all video conference sites. Anticipate a heavier training schedule. |

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| **Significant Results:**Identifying training needs of three state departments of transportation, find speakers, develop course descriptions and deliver the training to a wide geographical area. |
| **Circumstance affecting project or budget. (Please describe any challenges encountered or anticipated that** **might affect the completion of the project within the time, scope and fiscal constraints set forth in the** **agreement, along with recommended solutions to those problems).**None encountered. |

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| **Potential Implementation:**  |