TRANSPORTATION POOLED FUND PROGRAM
QUARTERLY PROGRESS REPORT

Lead Agency (FHWA or State DOT): FHWA

INSTRUCTIONS:
Project Managers and/or research project investigators should complete a quarterly progress report for each calendar quarter during which the projects are active. Please provide a project schedule status of the research activities tied to each task that is defined in the proposal; a percentage completion of each task; a concise discussion (2 or 3 sentences) of the current status, including accomplishments and problems encountered, if any. List all tasks, even if no work was done during this period.

Transportation Pooled Fund Program Project # *(i.e, SPR-2(XXX), SPR-3(XXX) or TPF-5(XXX)* TPF-5(209)		**Transportation Pooled Fund Program - Report Period:** ☐ Quarter 1 (January 1 – March 31) ☑ Quarter 2 (April 1 – June 30) ☐ Quarter 3 (July 1 – September 30) ☐ Quarter 4 (October 1 – December 31)
Project Title: Transportation Curriculum Coordination Council		
Name of Project Manager(s): Jason Harrington	**Phone Number:** (202) 366-1576	**E-Mail** Jason. Harrington@dot.gov
Lead Agency Project ID:	**Other Project ID (i.e., contract #):**	**Project Start Date:** ongoing
Original Project End Date:	**Current Project End Date:** ongoing	**Number of Extensions:**

Project schedule status:

☑ On schedule ☐ On revised schedule ☐ Ahead of schedule ☐ Behind schedule

Overall Project Statistics:

Total Project Budget	Total Cost to Date for Project	Percentage of Work Completed to Date
ongoing		

Quarterly Project Statistics:

Total Project Expenses and Percentage This Quarter	Total Amount of Funds Expended This Quarter	Total Percentage of Time Used to Date

Project Description:

Total contributions to the pooled fund to date
• $682,142.46
Contributions to the pooled fund in FY12:
California $10,000.00
Florida $60,000.00
Georgia $10,000.00
Iowa $25,000.00
Michigan $20,000.00
Minnesota $15,000.00
Missouri $20,000.00
Nebraska $20,000.00
North Dakota $25,270.00
Oregon $15,000.00
South Carolina $20,000.00
Texas $75,000.00
Washington $20,000.00

$385747.50 was spent to continue work on web based training
$8,500 was spent on web site management to host the site on FHWA's servers
$$36,341.92 was spent on travel to attend NTTD, MTRAC, SCOC, NHI, WFS, TCCC Executive Board and Committee members to attend Business/Planning Meeting
Balance:$251,553.04

Progress this Quarter (includes meetings, work plan status, contract status, significant progress, etc.):

The TCCC Executive Board and FHWA sent out request for proposal to contract services to develop 20 hours of training courses. Board reviewed proposals and recently selected a contractor to do the work - PTG International was awarded the contract. Contact was for $195,747. TCCC is working with NHI on a MOA in support of the hosting of the WBT courses.

TCCC leadership has re-visited their goals and objectives in light of request by FHWA to work towards being financially supported by those who need the training. Discussions with AASHTO about having an AASHTO-TCCC center has been underway. FHWA's role was recently decreased due to change in organization priorities and that has increased the role of the TCCC leadership team and the State DOT members. Conference calls and exchanged of information between the TCCC leadership team with FHWA has been on going in order to conducted the review of the business plan of the TCCC.

Monthly teleconferences are taking place for the Executive Council, the Course Development Committee, the Marketing Committee and FHWA. Revised Business Planning documents will soon be posted to the TCCC website to reflect the changes.

Anticipated work next quarter:

Planning is underway to coordinate the annual TCCC business planning meeting. The meeting is slotted to be in conjunction with the annual NTTD meeting in Seattle, WA in October. A Strong informed partnership with the National Transportation Training Directors is a critical component for TCCC mission/goals to coordinate development of new training material that fits the needs of the State DOTs. Joint meeting will allow for continued good program coordination and meeting the needs of the State Highway Transportation training needs.

Significant Results:

Circumstance affecting project or budget. (Please describe any challenges encountered or anticipated that might affect the completion of the project within the time, scope and fiscal constraints set forth in the agreement, along with recommended solutions to those problems).

The number of states participating in the pooled fund is smaller than anticipated, generated less-then-expected funding levels. The TCCC Executive Council is coordinating with AASHTO to generate greater levels of support and contribution, so that online course development can proceed at a level of effort comparable to that of the last several years.

Potential Implementation: