**TRANSPORTATION POOLED FUND PROGRAM**

**QUARTERLY PROGRESS REPORT**

Date: \_\_10/31/2011\_\_\_\_\_\_\_\_\_

Lead Agency (FHWA or State DOT): \_\_FHWA\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**INSTRUCTIONS:**

*Project Managers and/or research project investigators should complete a quarterly progress report for each calendar quarter during which the projects are active. Please provide a project schedule status of the research activities tied to each task that is defined in the proposal; a percentage completion of each task; a concise discussion (2 or 3 sentences) of the current status, including accomplishments and problems encountered, if any. List all tasks, even if no work was done during this period.*

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| **Transportation Pooled Fund Program Project #**  *(i.e, SPR-2(XXX), SPR-3(XXX) or TPF-5(XXX)*  SPR-2(207) and TPF-5(052) | | **Transportation Pooled Fund Program - Report Period:**  □Quarter 1 (January 1 – March 31)  □Quarter 2 (April 1 – June 30)  🗹Quarter 3 (July 1 – September 30)  □Quarter 4 (October 1 – December 31) | |
| **Project Title:**  Transportation Management Center Pooled Fund Study | | | |
| **Name of Project Manager(s):**  Jimmy Chu | **Phone Number:**  202-366-3379 | | **E-Mail**  Jimmy.chu@dot.gov |
| **Lead Agency Project ID:**  DTFH61-06-D-0004-T-11008 | **Other Project ID (i.e., contract #):** | | **Project Start Date:**  Feb. 1, 2000 |
| **Original Project End Date:**  Sept. 30, 2010 | **Current Project End Date:**  Sept. 30, 2014 | | **Number of Extensions:**  1 |

Project schedule status:

🗹 On schedule □ On revised schedule □ Ahead of schedule □ Behind schedule

Overall Project Statistics:

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| **Total Project Budget** | **Total Cost to Date for Project** | **Percentage of Work**  **Completed to Date** |
| 1,853,841 | 776948 | 41 |

***Quarterly*** Project Statistics:

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| --- | --- | --- |
| **Total Project Expenses**  **and Percentage This Quarter** | **Total Amount of Funds**  **Expended This Quarter** | **Total Percentage of**  **Time Used to Date** |
| 62451 | 62451 | 8 |

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| **Project Description**:  The Transportation Management Center (TMC) Pooled Fund Study (PFS) serves as a forum to identify and address issues that are common among agencies that manage and operate TMCs and provides an opportunity for agencies to collectively take on those key issues and challenges. The TMC PFS also provides an opportunity to facilitate the interaction, sharing of information and successful practices with a broader audience to advance and improve upon the current state-of-the-practice related to the management, operation, and performance of TMCs.  The goal of the TMC PFS is to assemble regional, state, and local transportation management agencies and the Federal Highway Administration (FHWA) to:   * Identify human-centered and operational issues; * Suggest approaches to addressing identified issues; * Initiate and monitor projects intended to address identified issues; * Provide guidance and recommendations and disseminate results; * Provide leadership and coordinate with others with TMC interests; and * Promote and facilitate technology transfer related to TMC issues nationally. |

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| **Progress this Quarter (includes meetings, work plan status, contract status, significant progress, etc.):**  Two new projects were kicked off in July: Travel Time Displays at Freeway Entrance Approaches and Human Factors Guidelines for TMCs. Members participated in the kickoff conference calls and provided feedback and directions to the project teams.  The Roles of TMCs in Emergency Management project was on schedule. The Project Management Plan was reviewed, revised and finalized. Two iterations of the annotated outline for the technical guidebook to be developed for this project were delivered for review.  A quarterly conference call was held on August 11 where members discussed the status and progress of on-going projects, reviewed financial status, and discussed plans for the annual meeting in October 2011.  The TMC Pooled Fund Study hosted a national webinar on September 14. This “Design and Display Effective DMS Messages” webinar was well attended by the members as well as others in the TMC and ITS communities.  The annual in-person meeting was planned for October 4-5 in Portland, Oregon. |
| **Anticipated work next quarter**:  The annual meeting will be held on October 4-5 in Portland, Oregon. A list of initiatives to be conducted in 2012 will be identified and prioritized. The statements of work for the top 3 to 4 projects will be developed in the next quarter.  The TMC Data Capture for Performance and Mobility Measures Project will be awarded shortly with a kickoff meeting anticipated within a month of award. |

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| **Significant Results:**  A synthesis report documenting methods to measure and quantify TMC performance measures and benefits was completed. The document will be posted on the TMC PFS web site upon 508 compliant review. |
| **Circumstance affecting project or budget. (Please describe any challenges encountered or anticipated that**  **might affect the completion of the project within the time, scope and fiscal constraints set forth in the**  **agreement, along with recommended solutions to those problems).**  No issues have been encountered to date. |

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| **Potential Implementation:**  Additional webinars to broadcast research results and products by the TMC pooled fund study will be arranged and rolled out on a quarterly basis. |