TRANSPORTATION POOLED FUND PROGRAM
QUARTERLY PROGRESS REPORT

Lead Agency (FHWA or State DOT): FHWA

INSTRUCTIONS:
Project Managers and/or research project investigators should complete a quarterly progress report for each calendar quarter during which the projects are active. Please provide a project schedule status of the research activities tied to each task that is defined in the proposal; a percentage completion of each task; a concise discussion (2 or 3 sentences) of the current status, including accomplishments and problems encountered, if any. List all tasks, even if no work was done during this period.

Transportation Pooled Fund Program Project # *(i.e, SPR-2(XXX), SPR-3(XXX) or TPF-5(XXX)* TPF-5(209)		**Transportation Pooled Fund Program - Report Period:** ☐ Quarter 1 (January 1 – March 31) ☐ Quarter 2 (April 1 – June 30) ☑ Quarter 3 (July 1 – September 30) ☐ Quarter 4 (October 1 – December 31)
Project Title: Transportation Curriculum Coordination Council		
Name of Project Manager(s): Jason Harrington	**Phone Number:** (202) 366-1576	**E-Mail** Jason. Harrington@dot.gov
Lead Agency Project ID:	**Other Project ID (i.e., contract #):**	**Project Start Date:** ongoing
Original Project End Date:	**Current Project End Date:** ongoing	**Number of Extensions:**

Project schedule status:

☑ On schedule ☐ On revised schedule ☐ Ahead of schedule ☐ Behind schedule

Overall Project Statistics:

Total Project Budget	Total Cost to Date for Project	Percentage of Work Completed to Date
ongoing		

Quarterly Project Statistics:

Total Project Expenses and Percentage This Quarter	Total Amount of Funds Expended This Quarter	Total Percentage of Time Used to Date

Project Description:

Total contributions to the pooled fund:
• $280,000.00
Contributions to the pooled fund in FY11:

• Michigan $20,000.00
• Missouri $20,000.00
• Minnesota $15,000.00
• Oregon $15,000.00
• South Carolina $20,000.00
• Washington $20,000.00
• Georgia $10,000
$190,000.00 was spent to continue work on web based training
$8,500 was spent on web site management
Balance:81,500.00

Over the last four years, the TCCC has led the development of nearly 100 web-based courses, all offered free of charge. To view the courses we currently offer please click on the following link https://fhwaapps.fhwa.dot.gov/tccc/page.aspx?pageid=202

The marketing committee is revising and updating the existing Annual Marketing and Communications Strategy 2007-2008 document. The new document will be the TCCC Marketing Plan 2011.

Progress this Quarter (includes meetings, work plan status, contract status, significant progress, etc.):

Members of the Executive Council participated in AASHTO Subcommittee meetings, as well as the August meeting of the Multi-Regional Training and Certification (M-TRAC) partnership to generate further support and contributions for the pooled fund.

The TCCC continues negotiations with NHI to create a new contract for web-based training development and support, so that new online courses can be created and sustained.

Recent FHWA reorganization has resulted in a reduced role for FHWA, transferring an increased role in TCCC leadership to State DOT members. in order to effectively carry out the transition, monthly teleconferences are taking place for the Executive Council, the Course Development Committee, and the Marketing Committee. Revised Business Planning documents will be posted to the TCCC website to reflect the changes.

Anticipated work next quarter:

Five of the TCCC Executive Council members will meet with the NTTD at its annual meeting in New Orleans, LA, to secure greater support from State training directors.

Significant Results:

Circumstance affecting project or budget. (Please describe any challenges encountered or anticipated that might affect the completion of the project within the time, scope and fiscal constraints set forth in the agreement, along with recommended solutions to those problems).

The number of states participating in the pooled fund is smaller than anticipated, generated less-then-expected funding levels. The TCCC Executive Council is coordinating with AASHTO to generate greater levels of support and contribution, so that online course development can proceed at a level of effort comparable to that of the last several years.

Potential Implementation: