

TRANSPORTATION POOLED FUND PROGRAM QUARTERLY PROGRESS REPORT

Lead Agency (FHWA or State DOT): Montana Department of Transportation

INSTRUCTIONS:

Project managers and/or research project investigators should complete a quarterly progress report for each calendar quarter during which the projects are active. Please provide a project schedule status of the research activities tied to each task that is defined in the proposal; a percentage completion of each task; a concise discussion (2 or 3 sentences) of the current status, including accomplishments and problems encountered, if any. List all tasks, even if no work was done during this period.

Transportation Pooled Fund Program Project # <i>(i.e., SPR-2(XXX), SPR-3(XXX) or TPF-5(XXX))</i> TPF-5(444) and TPF-5 (547)		Transportation Pooled Fund Program - Report Period: ☐ Quarter 1 (January 1 – March 31) ☐ Quarter 2 (April 1 – June 30) ☒ Quarter 3 (July 1 – September 30) ☐ Quarter 4 (October 1 – December 31)	
Project Title: - Traffic Safety Culture – Phase 2 - Traffic Safety Culture Phase 3			
Name of Project Manager(s): Rebecca Ridenour	Phone Number: 406-444-7203	E-Mail rridenour@mt.gov	
Lead Agency Project ID: 8882-444, 8882-547	Other Project ID (i.e., contract #): 8882-444-17, 8882-444-18, 8882-444-19, 8882-444-20, 8882-444-21, 8882-444-22, 8882-444-23, 8882-444-24, 8882-444-25, 8882-444-26, 8882-457-27	Project Start Date: TPF-5 (444)- Oct.1, 2019 TPF-5 (547) - Oct.1, 2024	
Original Project End Date: TPF-5 (444)- September 30, 2024 TPF-5 (547)- September 30, 2029	Current Project End Date: TPF-5 (444)- September 30, 2024 TPF-5 (547)- September 30, 2029	Number of Extensions: 2	

Project schedule status:

☒ On schedule
 ☐ On revised schedule
 ☐ Ahead of schedule
 ☐ Behind schedule

Overall TPF-5(444) Project Statistics:

Total Project Budget	Total Cost to Date for Project	Percentage of Work Completed to Date
\$1,206,246.50 (Total costs for all contracts)	\$1,078,307.47	92%

Overall Project Statistics:

Total Project Expenses and Percentage This Quarter	Total Amount of Funds Expended This Quarter	Total Percentage of Time Used to Date
\$31,272.67 and 3%	\$31,272.67	92%

Total MDT IDCs for this quarter = \$3,048.71

TPF- 5(444)- Understanding Aggressive Driving Phase 2 Statistics:

Total Project Budget	Total Cost to Date for Project	Percentage of Work Completed to Date
\$273,073.00	\$145,133.97	53%

Understanding Aggressive Driving Phase 2 Quarterly Project Statistics:

Total Project Expenses and Percentage This Quarter	Total Amount of Funds Expended This Quarter	Total Percentage of Time Used to Date
\$31,272.67 and 11%	\$31,272.67	53%

*MDT IDCS for this quarter for this project: \$3,048.71

Overall TPF-5(547) Project Statistics:

Total Project Budget	Total Cost to Date for Project	Percentage of Work Completed to Date
\$94,484.00 (Total costs for all contracts)	\$76,390.91	95%

Overall Project Statistics:

Total Project Expenses and Percentage This Quarter	Total Amount of Funds Expended This Quarter	Total Percentage of Time Used to Date
\$18,093.09 and 8%	\$18,093.09	95%

Total MDT IDCs for this quarter = \$741.80

TPF- 5(547)- Support Contract Project Statistics Year 1:

Total Project Budget	Total Cost to Date for Project	Percentage of Work Completed to Date
\$94,484.00	\$76,390.91	95%

Support Contract Quarterly Project Statistics:

Total Project Expenses and Percentage This Quarter	Total Amount of Funds Expended This Quarter	Total Percentage of Time Used to Date
\$18,093.09 and 8%	\$18,093.09	95%

*MDT IDCS for this quarter for Y1 = \$741.80

Project Description:

This program is a cooperative effort of participating state departments of transportation (DOTs) and other (traditional and non-traditional) organizations with a vested interest in traffic safety. This long-term partnership will support an evolving and integrated project portfolio developed and revised each year by the partners and will complement other related research activities. Together, these projects will accelerate the development and delivery of tools and services to transform the national, state, and community-level traffic safety culture. The goal of this transformation is to support the Toward Zero Deaths (TZD) vision with sustainable traffic safety solutions.

In this context, the Montana Department of Transportation (MDT) is partnering with the Center for Health and Safety Culture (CHSC) at Montana State University to (1) conduct research to solve specific culture-based traffic safety problems, (2) create training and education materials to enhance workforce understanding and application of traffic safety culture methods, and (3) provide technology transfer of best practices in traffic safety culture methods to all stakeholders. Together, these efforts will support the transformation of traffic safety culture within the families, communities, and organizations of participating states.

The second phase (TPF-5 (444)) ended on September 30, 2024, however there is still one active project for phase 2 (Understanding Aggressive Driving Phase 2, 8882-444-26). The third phase (TPF-5(547)) started on October 1, 2024.

Progress this quarter (includes meetings, work plan status, contract status, significant progress, etc.):

Meetings

August 2025

- Agenda
 - TPF Financial Update
 - In-person Meeting Follow-up
 - Recent Project Updates
 - Promotion of Research
 - Meetings and Action Items
- Major actions
 - May 2025 meeting notes were reviewed and approved.
 - MDT shared that Tammy Ross has left and Lisa Losness will take over the Chair position for the technical advisory committee (TAC), and are seeking nominations for a co-chair.
 - CHSC provided updates on the Outreach Materials proposal.
 - The small committee shared an update on the speed research problem statement and opened up the conversation for discussion about the problem statement.

Board Activities

- Submitted officer elections for the vice chair.
- Voted on timing and location of 2026 in person meeting.
- Small committee drafted a research problem statement for a project about speeding and discussed it with TAC at the quarterly meeting.
- Reviewed and provided comments on the outreach materials proposal.

Program Fund Updates

As of September 30, 2025, states that have committed to funding this Phase 3 pooled fund are AK, CT, GA, IA, ID, IL, KS, KY, LA, MI, MN, MS, MT, NV, TX, VT, WI, and WV. The participating states in the TPF-5 (547) program have committed \$1,585,000.00 in funds over the five-year period. The commitments by organization can be found at <https://pooledfund.org/Details/Study/781>.

Contract Status

Traffic Safety Culture – Phase 3 Management Support (8882-547-27)

During this quarter, CHSC staff provided ongoing management and facilitation support for the pooled fund. The team coordinated and supported the August quarterly TAC meeting by sending Webex invitations, collaborating with MDT and the chair on agenda development, recording the meeting, and taking detailed notes. Meeting notes and associated follow-up materials were distributed to the TAC following the meeting.

CHSC developed the April-June quarterly report for MDT and the board's review, which has been posted to the TPF website. The outreach materials proposal was finalized and sent to MDT for distribution to the TAC. Year 1 of the support concluded on September 30, 2025. CHSC prepared the Year 2 proposal, which will be submitted to MDT for amendment issuance. The Year 2 proposal excludes travel at this stage; travel funds will be added once the in-person training dates are confirmed and TAC attendance is finalized. Additionally, CHSC finalized all travel reimbursements for the June in-person meeting and provided a cost summary to MDT and TAC. The team also worked with MDT and the chair to identify the location and dates for the 2026 in-person meeting.

Following the June meeting, three TAC members drafted a speed research problem statement. During the August quarterly meeting the TAC discussed the speed research problem statement and determined it might represent multiple potential projects. To help facilitate discussion, CHSC prepared three possible project summaries for the committee's consideration. A follow-up meeting was scheduled for October 15 to review and discuss these project summaries.

Understanding Aggressive Driving and Ways to Reduce It – Phase 2 (8882-444-26)

During this quarter, CHSC completed testing the bystander intervention and began drafting the Task 2 report. For Task 3, the team completed message development, created accompanying graphic elements for testing, and began building the message testing survey in Qualtrics. CHSC experienced delays with the Task 2 survey vendor, which has prompted a change in vendors for Task 3 to support timely completion of upcoming activities.

Anticipated work next quarter:

Meetings

Program Support Contract (8882-547-27)

- November 19th Quarterly meeting

Contract Status

Program Support Contract (8882-547-27)

- Start year 2 task once the amendment is fully executed.
- Share project summaries with MDT, the chair, and the TAC for review.
- Participate in the October 15 TAC meeting to discuss project summaries.
- Host the November quarterly meeting, create the agenda, and take meeting notes.
- Conduct monthly meetings and check-ins with MDT.
- Finalize dates, confirm attendance, and begin travel planning for the 2026 in-person meeting in Boise, ID.
- The contract for the outreach materials proposal will be initiated. The new contract number, description, and deliverables will be included in the next quarterly progress report.

Understanding Aggressive Driving and Ways to Reduce It – Phase 2 (8882-444-26)

- The CHSC team will submit the Task 2 Report on October 10th to MDT and the TAC for review. They will also conduct message testing for Task 3 and draft the Task 3 report.

Board Activities

- Attend the quarterly meeting in November.
- Meet in October to discuss project summaries and prioritize project ideas to move forward.
- Confirm tentative attendance at the 2026 in-person meeting in Boise, ID.
- Review Task 2 report for the Understanding Aggressive Driving project and provide comments.

Significant Results:

None

Circumstances affecting project or budget. (Please describe any challenges encountered or anticipated that might affect the completion of the project within the time, scope and fiscal constraints set forth in the agreement, along with recommended solutions to those problems).

Potential Implementation: None currently.