**TRANSPORTATION POOLED FUND PROGRAM**

**QUARTERLY PROGRESS REPORT**

Lead Agency (FHWA or State DOT): \_\_\_\_\_\_FHWA\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**INSTRUCTIONS:**

*Lead Agency contacts should complete a quarterly progress report for each calendar quarter during which the projects are active. Please provide a project schedule status of the research activities tied to each task that is defined in the proposal; a percentage completion of each task; a concise discussion (2 or 3 sentences) of the current status, including accomplishments and problems encountered, if any. List all tasks, even if no work was done during this period.*

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| **Transportation Pooled Fund Program Project #***TPF-5(554)* | **Transportation Pooled Fund Program - Report Period:**□Quarter 1 (January 1 – March 31)□Quarter 2 (April 1 – June 30)ýQuarter 3 (July 1 – September 30)□Quarter 4 (October 1 – December 31) |
| **TPF Study Number and Title:**TPF-5(554) Traffic Control Devices Pooled Fund Study |
| **Lead Agency Contact:**Laura Mero, FHWA | **Lead Agency Phone Number:**(202) 493-3377 | **Lead Agency E-Mail**Laura.Mero@dot.gov |
| **Lead Agency Project ID:**TPF-5(554) | **Other Project ID (i.e., contract #):** | **Project Start Date:**February 27, 2025 |
| **Original Project Start Date:**October 1, 2002 | **Original Project End Date:**N/A Continuing Effort | **If Extension has been requested, updated project End Date:**  |

Project schedule status:

🗷 On schedule □ On revised schedule □ Ahead of schedule □ Behind schedule

Overall Project Statistics:

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|  **Total Project Budget** |  **Total Funds Expended****This Quarter** |  **Percentage of Work**  **Completed to Date** |
| Values indicate total commitments2016 – $325,0002017 – $375,0002018 – $290,0002019 – $335,000 2020 – $335,000 2021 – $405,0002022 – $440,0002023 - $395,000 | Ongoing Project (N/A) | Ongoing Project (N/A) |

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| **Project Description**:The purpose of the TCD PFS is to assemble a consortium composed of regional, State, local entities, appropriate organizations and the FHWA to 1) establish a systematic procedure to select, test, and evaluate approaches to novel TCD concepts as well as incorporation of results into the MUTCD; 2) select novel TCD approaches to test and evaluate; 3) determine methods of evaluation for novel TCD approaches; 4) initiate and monitor projects intended to address evaluation of the novel TCDs; 5) disseminate results; and 6) assist MUTCD incorporation and implementation of results. |

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| **Progress this Quarter (includes meetings, work plan status, contract status, significant progress, etc.):**Traffic Control Devices Pooled Fund Study Technical Support* Attended bi-weekly meeting with the TOCOR to discuss the status of the action items and activities under the task order (7/17/2025, 7/31/2025, 8/20/2025, and 8/28/2025)
* Provided monthly progress reports to the TOCOR.
* Submitted the draft Quarterly Report for Q2. Revised the quarterly report based on feedback from the TOCOR and uploaded the final Q2 Quarterly Report to the PFS website.
* Updated the contact list as appropriate and requested changes to email list and Teams. Sent welcome emails to new representatives or members.
* Continued logistical planning for the Annual Meeting including executing the Audio/Visual contract, booking and tracking member travel, confirming the hotel rooming list, and coordinating the Welcome Gathering. Prepared for the Annual Meeting by drafting and finalizing the meeting agenda; distributing meeting materials to members (agenda, shuttle schedule, welcome gathering details, expense reimbursement information, etc.); configuring virtual whiteboard for meeting roundtable; and developing the voting and weighting mechanism for selecting project ideas. Attended and facilitated the Annual Meeting, including the voting process.
* Reminded members to add research ideas to the idea spreadsheet in advance of the Annual Meeting and followed up with those who provided ideas during Q2 to confirm interest in including them. Updated project idea spreadsheet based on input from the Annual Meeting.
* Requested bio from the Chair nominee and developed online voting link. Drafted and revised the Charter Addendum outlining updated voting procedures. Distributed voting links to members to solicit votes. Notified the Chair of his re-election.
* Reviewed the Outreach Plan with the TOCOR and updated the corresponding list of Next Steps.

**Pedestrian Signing at Unsignalized Crossings*** Submitted quarterly progress report for April to June 2025 efforts.
* Reviewed and provided comments on the draft publication layout.
* Participated in monthly meeting with FHWA.
* Continued activities to complete the publications process for this task order; the anticipated close date is 4/2026.

**Comprehension and Legibility of Selected Symbol Signs Phase V*** Attended bi-weekly meetings with the TOCOR to discuss project activities.
* Completed data coding and analysis.
* Presented results to the TCD PFS members.
* Developed and submitted the Draft Technical Report. Revised the Technical Report based on comments from

FHWA and TCD PFS members and submitted the revised report. * Drafted and submitted 508 alternative text for all images in the report.

**Evaluation of Pavement Markings in Merge Areas*** Attended bi-weekly meetings with the TOCOR to discuss project activities.
* Completed the visualizations for the laboratory study, developed the computer tasks, and demonstrated the

laboratory study procedures to the TOCOR.* Obtained IRB approval for the laboratory study.
* Completed pilot testing for the laboratory study and began recruitment and data collection for the study.
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| **Anticipated work next quarter**:Traffic Control Devices Pooled Fund Study Technical Support* Continue holding bi-weekly meetings to discuss the status of the task order and will prepare the list of Action

Items and Activities prior to each meeting. * Continue providing monthly progress reports.
* Continue to maintain and/or upload documents (as appropriate) to the contact list, email group, and Microsoft

Teams and keep track of internal position changes. * Solicit member availability for the Q4 virtual quarterly meeting, schedule and prepare meeting materials, and facilitate the meeting. Draft and finalize the meeting minutes.
* Draft three problem statements for the selected project ideas and revised based on member feedback. Present the problem statements at the Q4 meeting and facilitate member voting on which project(s) to fund.
* Update the Charter to include the approved Addendum.

**Pedestrian Signing at Unsignalized Crossings*** Respond to publication comments, when received.
* Participate in meetings, for example, monthly meetings with FHWA and as needed with other groups, such as

City of Frisco and City of Federal Way. **Comprehension and Legibility of Selected Symbol Signs Phase V*** Attend bi-weekly meetings with the TOCOR to discuss project activities.
* Revise the technical report and 508 alternative text, as needed, based on additional comments from FHWA or

TCD PFS members. * Support the FHWA editorial review and publications process for the report.

**Evaluation of Pavement Markings in Merge Areas*** Attend bi-weekly meetings with the TOCOR to discuss project activities.
* Complete data collection for the laboratory study.
* Analyze laboratory study data.
* Begin identifying variables of interest for the field study and potential field study locations.
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| **Significant Results:**None at this time. |
| **Circumstance affecting project or budget. (Please describe any challenges encountered or anticipated that** **might affect the completion of the project within the time, scope and fiscal constraints set forth in the** **agreement, along with recommended solutions to those problems).**None at this time.  |

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| **Potential Implementation:** All results from the Traffic Control Devices Pooled Fund Study are considered by FHWA for inclusion in subsequent MUTCD versions and interim approvals. |