

The Application of ASTM Standards  
for Using, Specifying, and Testing Traffic Monitoring Devices  
TPF-5(214)

Progress Report No. 1 – October 13, 2009  
(1<sup>st</sup> Quarterly Report)

July 28, 2009 – Teleconference held at FHWA-NM Division office to review the NMDOT Research Bureau's *Invitation to Propose* that details the scope of work, milestones and deliverables for this project. The determination was made that this project should be open to universities outside of New Mexico in addition to the universities within New Mexico. We also discussed the scope of work, and finalized the deliverables that would go into the request for proposals.

Attendees included:

Robert Fijol, FHWA-NM Division – project advocate  
Charles Remkes, NMDOT ITS Bureau – technical panel member  
Mary Ann Dierckmann – Alaska DOT – technical panel member  
John Broemmelsiek FWHA-LA Division – technical panel member  
Dee Billingsley – NMDOT Research Bureau – project manager.

August 6, 2009 – Memo of acceptance was drafted, signed, and submitted for posting on TPF website.

August 11, 2009 – the *Invitation to Propose* was emailed out to the technical panel members for review and comment.

September 25, 2009 – It was determined in that in order to offer this project to universities outside the state of New Mexico, the formal Request for Proposal format should be utilized. The *Invitation to Propose* was re-drafted into a formal Request for Proposal format and is currently being reviewed by NMDOT contracting and general counsel prior to issuance.

Percent complete:

To date only preliminary work has been done. No contract work has been performed.

Money spent:

To date, since we do not yet have a contract, no pooled fund study funds have been spent.