



U.S. Department
of Transportation
**Federal Highway
Administration**

Memorandum

6300 Georgetown Pike
McLean, VA 22101-2296

Subject: **INFORMATION:** Lead Agency for Pooled
Fund Study TPF-5(204), "Cosponsoring
Official TRB Conferences"

Date: APR -2 2009

From: Debra S. Elston *[Signature]*
Director, Office of Corporate Research,
Technology, and Innovation Management

Reply to HRTM-2
Attn. of: L. Williams, x33375

To: Elissa K. Konove
Chief Financial Officer (HCF-1)

The Federal Highway Administration (FHWA) is the lead Agency for the Transportation Pooled Fund Study TPF-5(204), "Cosponsoring Official TRB Conferences." FHWA accepts the role of lead Agency and agrees to receive, obligate, expend, and manage contributions from participating agencies.

The participating States are asked to submit their funding transfer request (Form FHWA-1576), along with a copy of this memo, to their respective FHWA Division Office for concurrence. The Form FHWA 1576 is available on the homepage of the TPF website (www.pooledfund.org). Participating States should ask that funds be directed to FHWA office HRTM-2.

Please contact Lisa Williams, (202) 493-3375, if you have any questions.

