

4WA284 WSRTC Meeting Coordination, Western States Forum, Website Maintenance (Phase 2 Task Order 2)

Project Start Date: 4/01/2023

Project End Date: 3/31/2024

Budget	\$110,000.00
Spent	\$94,297.00
Remaining	\$15,703.00
% Spent	86%

Expenditure Category	Date/Time Period/Description	IDC Y/N	Direct Cost	IDC/F&A rate 45%		Subtotal		Checks
				Direct Cost	IDC/F&A	Total Cost	Balance	
					\$17,322.46	\$94,297.00		
							\$110,000.00	
Salaries	April 2023	Y	\$974.31	\$438.44	\$1,412.75	\$108,587.25		
Benefits	April 2023	Y	\$490.83	\$220.87	\$711.70	\$107,875.55		
Salaries	May 2023	Y	\$2,410.33	\$1,084.65	\$3,494.98	\$104,380.57		
Benefits	May 2023	Y	\$888.12	\$399.65	\$1,287.77	\$103,092.79		
Participant Support	May 2023	N	\$4,043.41	\$0.00	\$4,043.41	\$99,049.38		
Salaries	June 2023	Y	\$2,728.70	\$1,227.92	\$3,956.62	\$95,092.77		
Benefits	June 2023	Y	\$643.03	\$289.36	\$932.39	\$94,160.38		
Contracted Services	June 2023	Y	\$1,460.00	\$657.00	\$2,117.00	\$92,043.38		
Supplies	June 2023	Y	\$350.65	\$157.79	\$508.44	\$91,534.93		
Communication	June 2023	Y	\$518.08	\$233.14	\$751.22	\$90,783.72		
Travel	June 2023	Y	\$805.40	\$362.43	\$1,167.83	\$89,615.89		
Rent	June 2023	N	\$2,915.00	\$0.00	\$2,915.00	\$86,700.89		
Participant Support	June 2023	N	\$15,834.62	\$0.00	\$15,834.62	\$70,866.27		
Salaries	July 2023	Y	\$946.58	\$425.96	\$1,372.54	\$69,493.73		
Benefits	July 2023	Y	\$226.55	\$101.95	\$328.50	\$69,165.23		
Non-Employee Meals	June July 2023	Y	\$287.50	\$129.38	\$416.88	\$69,582.10		
Participant Support Travel	June July 2023	N	\$1,138.94	\$0.00	\$1,138.94	\$68,443.16		
Participant Support Meals	June July 2023	N	\$756.41	\$0.00	\$756.41	\$67,686.75		
Salaries	August 2023	Y	\$1,612.66	\$725.70	\$2,338.36	\$65,348.40		
Benefits	August 2023	Y	\$380.52	\$171.23	\$551.75	\$64,796.64		
Participant Support	August 2023	N	\$4,081.50	\$0.00	\$4,081.50	\$60,715.14		
Participant Support Travel	August 2023	N	\$1,205.81	\$0.00	\$1,205.81	\$59,509.33		
Salaries	September 2023	Y	\$1,899.33	\$854.70	\$2,754.03	\$56,755.30		
Benefits	September 2023	Y	\$336.19	\$151.29	\$487.48	\$56,267.83		
Purchase Card Rebate - Participant Support	September 2023	N	\$39.84	\$0.00	\$39.84	\$56,307.67		
Participant Support Travel	September 2023	N	\$4,689.62	\$0.00	\$4,689.62	\$51,618.05		
Purchase Card Rebate - Participant Support	September 2023	N	\$22.90	\$0.00	\$22.90	\$51,640.95		
Salaries	October 2023	Y	\$2,368.76	\$1,065.94	\$3,434.70	\$48,206.25		
Benefits	October 2023	Y	\$410.20	\$184.59	\$594.79	\$47,611.46		
Participant Support	Posted October 2023	N	\$203.30	\$0.00	\$203.30	\$47,408.16		
Salaries	November 2023	Y	\$3,477.35	\$1,564.81	\$5,042.16	\$42,366.00		
Benefits	November 2023	Y	\$821.23	\$369.55	\$1,190.78	\$41,175.22		
Shipping	WSF 2023: shipping speaker items, 11/3/2023	Y	\$27.95	\$12.58	\$40.53	\$41,134.69		
Salaries	December 2023	Y	\$2,690.82	\$1,210.87	\$3,901.69	\$37,233.00		
Benefits	December 2023	Y	\$842.49	\$379.12	\$1,221.61	\$36,011.39		
Off Campus Services	WSF 2024: printing, mailing Save the Date postcards, 12/7/2023	Y	\$359.09	\$161.59	\$520.68	\$35,490.71		
Salaries	January 2024	Y	\$2,110.68	\$949.81	\$3,060.49	\$32,430.22		
Benefits	January 2024	Y	\$686.23	\$308.80	\$995.03	\$31,435.19		
Salaries	February 2024	Y	\$2,059.41	\$926.73	\$2,986.14	\$28,449.04		
Benefits	February 2024	Y	\$498.53	\$224.34	\$722.87	\$27,726.18		
Consultant/Professional	WSF 2024: event planner booking, 2/21/2024	Y	\$500.00	\$225.00	\$725.00	\$27,001.18		
Off Campus Services	WSF 2024: printing, mailing Call for Abstracts; 2/16/2024	Y	\$664.77	\$299.15	\$963.92	\$26,037.26		
Salaries	March 2024	Y	\$3,013.60	\$1,356.12	\$4,369.72	\$21,667.54		
Benefits	March 2024	Y	\$316.99	\$142.65	\$459.64	\$21,207.90		

Purchase Card Rebate - Participant Support	March 2024	N	\$211.23	\$0.00	\$211.23	\$21,419.13
Participant Support - Meals	WSF 2024: dinner catering deposit; 3/14/2024	N	\$1,000.00	\$0.00	\$1,000.00	\$20,419.13
Participant Support - Meals	WSF 2024: breakfast, lunch, catering deposit; 3/14/2024	N	\$2,885.54	\$0.00	\$2,885.54	\$17,533.59
Subscriptions	WSF 2024: Eventbrite event registration; 3/15/2024	Y	\$9.99	\$4.50	\$14.49	\$17,519.11
Salaries	March 2024 paid April 2024	Y	\$1,252.49	\$563.62	\$1,816.11	\$15,703.00

Payroll

Benefits

Consultant/Professional

Workshops/Conference

Minor Tools/Inst/Equ

Office/Computer Supp

Postage/Mailing

Advertising

Long Distance

Out of State Travel

Out of State Lodging

Out of State Car Rental

Out of State Meals

Travel

Non-Employee Travel

Educational Expense

IDC

Participant Support

Participant Support Meals

Participant Support Travel

Off Campus Printing

Internet Services

Employee Award