

TRANSPORTATION POOLED FUND PROGRAM QUARTERLY PROGRESS REPORT

Lead Agency (FHWA or State DOT): Iowa Department of Transportation

INSTRUCTIONS:

Project Managers and/or research project investigators should complete a quarterly progress report for each calendar quarter during which the projects are active. Please provide a project schedule status of the research activities tied to each task that is defined in the proposal; a percentage completion of each task; a concise discussion (2 or 3 sentences) of the current status, including accomplishments and problems encountered, if any. List all tasks, even if no work was done during this period.

Transportation Pooled Fund Program Project # <i>(i.e., SPR-2(XXX), SPR-3(XXX) or TPF-5(XXX))</i> TPF-5(510)		Transportation Pooled Fund Program - Report Period: <input type="checkbox"/> Quarter 1 (January 1 – March 31) <input type="checkbox"/> Quarter 2 (April 1 – June 30) <input checked="" type="checkbox"/> Quarter 3 (July 1 – September 30) <input type="checkbox"/> Quarter 4 (October 1 – December 31)	
Project Title: 2023 Innovations in Freight Data Workshop			
Name of Project Manager(s): Katherine Kortum	Phone Number: (202) 334-3123	E-Mail KKortum@nas.edu	
Lead Agency Project ID:	Other Project ID (i.e., contract #):	Project Start Date: April 15, 2023	
Original Project End Date: March 31, 2024	Current Project End Date: March 31, 2024	Number of Extensions:	

Project schedule status:

On schedule
 On revised schedule
 Ahead of schedule
 Behind schedule

Overall Project Statistics:

Total Project Budget	Total Cost to Date for Project	Percentage of Work Completed to Date
\$70,000	\$0	5%

Quarterly Project Statistics:

Total Project Expenses and Percentage This Quarter	Total Amount of Funds Expended This Quarter	Total Percentage of Time Used to Date
\$0	\$0	5%

Project Description:

The primary objectives of this pooled fund project TPF-5(510) are technology exchange, information sharing, and the facilitation of partnering relationships among state agencies, AASHTO, FHWA and other appropriate associates. This MOU supports these objectives by:

- Convening and coordinating a conference planning committee to include staff, members of relevant Standing Committees, and other TRB volunteers to plan technical content for the conference
- Bringing together freight data users and decision makers to learn and share the latest applications of emerging “big” data sources to improve freight planning, freight operations and mobility, and freight visualization
- Showcasing data applications, with particular emphasis on identifying adaptable/open source user-friendly tools
- Inviting participation from across the modal spectrum of goods movement, including highway, rail, marine, and air
- Inviting participation from data scientists and technology developers to move the conversation beyond incremental improvements to traditional freight planning and analysis methods

Progress this Quarter (includes meetings, work plan status, contract status, significant progress, etc.):

- Finalized written descriptions for all program sessions
- Assigned session moderators planning committee members; hosted pre-workshop meeting with moderators and provided suggested format for conducting session and reviewed moderator role and responsibilities
- Scheduled and hosted pre-workshop meeting to reiterate written detailed instructions for submitting presentations, provided an overview of sessions schedule and format, responded to presenter questions and concerns, and outlined presentation requirements and submission deadlines.
- Maintained updates and corrections to the conference website
- Convened Innovations in Freight Data Workshop, September 19-21, 2023 – see attached program; conference website can be viewed [here](#).
- Assisted presenters with uploading and/or updating presentations to the online conference program
- Sent notifications to all workshop attendees that presentation were available for viewing by registered attendees and presenters
- Provided rapporteur with access to all transcripts, presentations, and recordings of all Workshop sessions
- Distributed post-conference survey to Workshop attendees to gain feedback and ideas on goals and objectives of Workshop

Anticipated Next Quarter Activities: 4th Quarter (Sep-Dec 2023)

- Assist rapporteur in the development and preparation of an e-Circular for the Innovations in Freight Data Workshop
- Complete any travel expense reports associated with reimbursement requests from planning committee members and/or pooled-fund participants
- Close out and settle any expenses related to the planning and hosting of the workshop, payment of rapporteur services excluded.

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Significant Results:

N/A

Circumstance affecting project or budget. (Please describe any challenges encountered or anticipated that might affect the completion of the project within the time, scope and fiscal constraints set forth in the agreement, along with recommended solutions to those problems).

Changes required in the existing MOU were necessary to ensure the interests and goals of Agreement Partners were being met in accordance with organizational policies.

Potential Implementation:

N/A