




U.S. Department
of Transportation

Memorandum

Federal Highway Administration

Subject: **ACTION:** Lead Agency for the Transportation
Pooled Fund Program Study TPF-5(528),
*Extending and Sharing Benefits of Strategic
Planning Models*

Date: March 4, 2024

From: 
Kenneth N. Petty II
Director, Office of Planning

In Reply
Refer to: HEPP-30

To: Patricia Sergeson
Transportation Pooled Fund Program Manager
Office of Corporate Research, Technology, and Innovation Management

The Federal Highway Administration (FHWA) is the lead agency for the Transportation Pooled Fund (TPF) Program Study TPF-5(528), “Extending and Sharing Benefits of Strategic planning Models.” FHWA’s Office of Planning, Environment, and Realty (Office of Planning) accept the lead agency role and agrees to receive, obligate, expend, and manage contributions from participating agencies.

Participating States and agencies utilizing Federal funds will be asked to submit their funding transfer requests through FHWA’s Fiscal Management Information System (FMIS). When submitting through FMIS, please select the State to FHWA Program Office-Pooled Fund transfer type. Funds should be sent to the Office of Planning, Environment, and Realty (BPAC 060). As part of the fund transfer request, the State or agency should upload this memorandum and include the TPF study number “TPF-5(528)” in the pooled fund project number field. In the additional information field, please include “TPF-5(528) - Extending and Sharing Benefits of Strategic Planning Models.”

Participating agencies that wish to contribute non-Federal funding can do so via the website [Pay.gov](https://www.pay.gov). For further instructions, please see Chapter 11 of the [TPF Procedures Manual](#) (updated March, 2023), which is available on the [TPF website](#).

The Office of Planning’s lead agency coordinator for this pooled fund study is Jeremy Raw. He can be contacted at jeremy.raw@dot.gov with any questions about this study.