



Memorandum

Subject: **INFORMATION**: Lead Agency for Transportation
Pooled Fund Program study TPF-5(507), National
Hydraulic Engineering Conference

Date: April 11, 2023

From: Shay Burrows
Director, Resource Center

In Reply Refer To: Megan Frye
HIT-RC

To: Patricia Sergeson
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The Federal Highway Administration (FHWA) is the lead agency for the Transportation Pooled Fund (TPF) Program study TPF-5(507), National Hydraulic Engineering Conference. FHWA's Resource Center accepts the lead agency role and agrees to receive, obligate, expend, and manage contributions from participating agencies.

Participating States and agencies utilizing Federal funds will be asked to submit their funding transfer requests through FHWA's Fiscal Management Information System (FMIS). When submitting through the FHWA FMIS, please select the State to FHWA Program Office-Pooled Fund transfer type. Funds should be sent to the Resource Center (BPAC 300). As part of the fund transfer request, the State or agency should upload this memorandum and include the TPF study number TPF-5(507) in the pooled fund project number field. In the additional information field, please include TPF-5(507), National Hydraulic Engineering Conference.

Participating agencies that wish to contribute non-Federal funding can do so via [pay.gov](https://www.pay.gov). For further instructions, please see Chapter 12 of the *TPF Procedures Manual* (updated July 2022), which is available on the [TPF website](#).

The lead agency coordinator for this pooled fund study, Megan Frye, can be contacted at (303) 396-9847 or megan.frye@dot.gov.

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