



Memorandum

Subject: **INFORMATION**: Lead Agency for Transportation
Pooled Fund Program study TPF-5(515),
Evaluations of Low-Cost Safety Improvements
Pooled Fund Study

Date: May 8, 2023

From: Brian Cronin
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Development
McLean, VA 22101

In Reply Refer To: Charles Fay 3-3336
HRSO-20

To: Patricia Sergeson
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The Federal Highway Administration (FHWA) is the lead agency for the Transportation Pooled Fund (TPF) Program study TPF-5(515), Evaluations of Low-Cost Safety Improvements Pooled Fund Study. FHWA's Office of Safety and Operations Research and Development accepts the lead agency role and agrees to receive, obligate, expend, and manage contributions from participating agencies.

Participating States and agencies utilizing Federal funds will be asked to submit their funding transfer requests through FHWA's Fiscal Management Information System (FMIS). When submitting through the FHWA FMIS, please select the State to FHWA Program Office-Pooled Fund transfer type. Funds should be sent to the FHWA Office of Research and Development and Technology (BPAC 040). As part of the fund transfer request, the State or agency should upload this memorandum and include the TPF study number TPF-5(515) in the pooled fund project number field. In the additional information field, please include TPF-5(515), Evaluations of Low-Cost Safety Improvements Pooled Fund Study.

Participating agencies that wish to contribute non-Federal funding can do so via [pay.gov](https://www.pay.gov). For further instructions, please see chapter 11 of the [TPF Procedures Manual](#) (updated March, 2023), which is available on the [TPF website](#).

The lead agency coordinator for this pooled fund study will be Charles Fay from the Office of Safety and Operations Research and Development, until new staff is onboard, and can be contacted at 202-493-3336 or Charles.fay@dot.gov. The FHWA technical liaison will be Charles Fay from the Office of Safety and Operations Research and Development, until new staff is onboard and can be contacted at the number above for any questions about this study.

Cc: Charles Fay