

TRANSPORTATION POOLED FUND PROGRAM QUARTERLY PROGRESS REPORT

Lead Agency (FHWA or State DOT): Mississippi Department of Transportation

INSTRUCTIONS:

Project Managers and/or research project investigators should complete a quarterly progress report for each calendar quarter during which the projects are active. Please provide a project schedule status of the research activities tied to each task that is defined in the proposal; a percentage completion of each task; a concise discussion (2 or 3 sentences) of the current status, including accomplishments and problems encountered, if any. List all tasks, even if no work was done during this period.

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|--|--|---|
| Transportation Pooled Fund Program Project # <i>(i.e., SPR-2(XXX), SPR-3(XXX) or TPF-5(XXX))</i> TPF-5(390) | Transportation Pooled Fund Program - Report Period: <input checked="" type="checkbox"/> Quarter 1 (January 1 – March 31) <input type="checkbox"/> Quarter 2 (April 1 – June 30) <input type="checkbox"/> Quarter 3 (July 1 – September 30) <input type="checkbox"/> Quarter 4 (October 1 – December 31) | |
| Project Title: Institute for Trade and Transportation Studies (ITTS) | | |
| Name of Project Manager(s): | Phone Number: | E-Mail |
| Lead Agency Project ID: 2019 ITTS IDIQ Master Contract | Other Project ID (i.e., contract #): | Project Start Date: 12/6/2018 |
| Original Project End Date: 12/6/2023 | Current Project End Date: 12/6/2023 | Number of Extensions: 0 |

Project schedule status:

On schedule
 On revised schedule
 Ahead of schedule
 Behind schedule

Overall Project Statistics:

| Total Project Budget | Total Cost to Date for Project | Percentage of Work Completed to Date |
|----------------------|--------------------------------|--------------------------------------|
| \$676,600.00 | \$3,393.05 | |

Quarterly Project Statistics:

| Total Project Expenses and Percentage This Quarter | Total Amount of Funds Expended This Quarter | Total Percentage of Time Used to Date |
|--|---|---------------------------------------|
| | | |

Project Description:

The purpose of ITTS is to support member states in developing their competitive advantages to capture trade opportunities and economic benefits through improved transportation planning, investments, collaboration, and operations.

ITTS provides the following services towards achieving its purpose.

- Provide a platform for regional collaboration
- Inform members of current and anticipated freight trends
- Develop effective freight planning tools for member states
- Identify and nurture close and collaborative working relationships with relevant federal and state agencies, associations, academic institutions, and private sector firms, to keep abreast of developments in freight planning and trade, and to enhance the outcomes of work on common interests
- Assist member state DOTs to integrate freight planning into their core business procedures
- Partner with other organizations, including, but not limited to, public agencies, private firms, multi-state coalitions, and industry associations, to advance freight planning through research and collaboration

Progress this Quarter (includes meetings, work plan status, contract status, significant progress, etc.):***Meetings***

- ITTS Monthly Status/Technical Advisory Committee Meetings
- FFY2020 Work Plan Project #2 – ITTS Website Update Kick-off Meeting
- FFY2020 Work Plan Project #2 – ITTS Website Update Progress Meetings
- FFY2020 Work Plan Project #3 – Freight Investment Performance Metrics Kick-off Meeting
- FFY2020 Work Plan Project #3 – Freight Investment Performance Metrics Progress Meetings

Work Plan Status/Progress

- FFY2020 Work Plan Execution & Administration – Coordination with the Technical Advisory Committee/steering committees/consultants/MDOT Consultant Services Unit for the following work plan projects included meetings/communications/activities as follow
 - Project #2 – ITTS Website Update
 - Executed work assignment contract
 - Initiated specifications review task
 - Project #3 – Freight Investment Performance Metrics
 - Executed work assignment contract
 - Initiated literature review task
 - Initiated case studies of before/after evaluations for freight investments task

Anticipated work next quarter:***Meetings***

- ITTS Monthly Status/Technical Advisory Committee Meetings
- FFY2020 Work Plan Project #2 – ITTS Website Update Project Meetings
- FFY2020 Work Plan Project #3 – Freight Investment Performance Metrics Project Meetings

Work Plan Activities

- FFY2020 Work Plan Administration – Continue coordination with the Technical Advisory Committee/steering committees/consultants as follow
 - Project #2 – ITTS Website Update
 - Complete specifications review task
 - Initiate design task
 - Project #3 – Freight Investment Performance Metrics
 - Continue literature review task
 - Continue case studies of before/after evaluations for freight investments task

Significant Results:***Work Plan Activity/Project Deliverables***

- In Progress

Circumstance affecting project or budget. (Please describe any challenges encountered or anticipated that might affect the completion of the project within the time, scope and fiscal constraints set forth in the agreement, along with recommended solutions to those problems).

Potential Implementation: