



U.S. Department
of Transportation

Federal Highway
Administration

Memorandum

6300 Georgetown Pike
McLean, VA 22101

Subject: **INFORMATION:** Transportation Pooled Fund
(TPF) Solicitation #1584 “National Hydraulic
Engineering Conference”

Date:

From: Kelly Regal, Ph.D.
Associate Administrator for Research,
Development, and Technology
McLean, VA 22101

In Reply, Refer To:
HRTM-10

Prepared By: Tricia Sergeson, PMP
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To: Shay K. Burrows, P.E.
Director, Office of Innovation Implementation
(OTWDTD-II-RC)
Baltimore, MD

This memorandum is in response to the September 19, 2022, email from Megan Frye of your staff, requesting a waiver of the non-Federal funding match for State Planning and Research–Subpart B (SP&R–Subpart B) funds for TPF project solicitation number 1584, “National Hydraulic Engineering Conference.” We understand that the Federal Highway Administration (FHWA) will be the lead agency and Megan Frye will be the lead contact person for this project.

The study meets the criteria for use of SP&R–Subpart B funds used for research and development studies without non-Federal matching funds. The approval status will be reflected on the TPF website: www.pooledfund.org, which serves as the primary mechanism for communication regarding pooled fund studies.

It is important to remember that the lead agency contact is required to report on the status of the pooled fund study on a timely basis. The lead agency contact should notify Tricia Sergeson via email at patricia.sergeson@dot.gov and Masha Shelton via email at masha.shelton.ctr@dot.gov when the contract is signed. Electronic copies of the quarterly and final reports and other relevant study documents are posted on the TPF website. By doing so, the lead agency will be fulfilling its obligation to provide information to its partners on the status of the project.

You may contact Tricia Sergeson if you have questions or need further assistance.