

Sample

### FHWA TRANSFER REQUEST

Type of Transfer Request: Between Programs - Fund to Fund

In accordance with provisions of title 23 U.S.C., the State transportation department indicated below requests that Federal-aid Highway Program contract authority and/or obligation authority be transferred as shown.

Requesting Agency: New York

Transfer to State: Washington

Transfer Request Contact: Name Amy N. York  
 Title Research Director, NYSDOT  
 Telephone (914) 236-5796  
 Email amy.york@state.ny.gov

Tracking Numbers	
State	FHWA/OCFO

Item #	Description of Fund - From	Fiscal Year	Program Code	Demo ID or Urban Area Code	Amount
1	<u>Statewide Planning and Research Funds</u>	<u>2008</u>	<u>L560</u>		<u>\$60,000.00</u>
2					
3					
4					
5					
6					
7					
8					
9					
10					
11					
12					
13					
14					
15					
<b>TOTAL FROM</b>					<b>\$60,000.00</b>

From Item #	Description of Fund - To	Program Code	Demo ID or Urban Area Code	Amount
1	<u>Statewide Planning and Research</u>	<u>L560</u>		<u>\$60,000.00</u>
<b>TOTAL TRANSFER</b>				<b>\$60,000.00</b>

Enter Item # (above) and Project Description, Urban Area or other additional information

Transfer funds for Pooled Fund Project TPF-5(172), An Analytical Review of Child Mobility Assessments for School Site Programs

For State-to-State transfer of funds and limitation

Has the State entered into an agreement with the agency indicated above to receive, obligate, expend and manage these funds for specified project(s)?  Yes  No

**STATE TRANSPORTATION DEPARTMENT**

I certify that the funds requested for transfer are in accordance with the applicable provisions of title 23 U.S.C.; that the funds are unobligated and uncommitted; and that the percentage of funds to be transferred combined with previous transfers does not exceed the permissible amount eligible for transfer under the affected program categories according to applicable State and Federal laws and regulations. Where applicable, concurrence from affected Metropolitan Planning Organizations and other agencies has been obtained and recorded in this office. Further, I certify that I have the authority to approve the transfer of Federal-aid Highway program funds

Amy N. York  
 Director, NYSDOT  
 Title of Approving Official

7/18/2008  
 Date of Approval

**FHWA DIVISION ADMINISTRATOR CONCURRENCE**

I certify that I have reviewed the request to transfer funds as itemized above; that this request is in accordance with provisions of title 23 U.S.C. and FHWA policy and procedures; and I have the authority to approve transfer of Federal-aid Highway program funds.

[Signature]  
 Division Administrator  
 Title of Approving Official

7/23/2008  
 Date of Approval