**TRANSPORTATION POOLED FUND PROGRAM**

**QUARTERLY PROGRESS REPORT**

Date: 2 April 2018

Lead Agency : Louisiana Department of Transportation & Development

**INSTRUCTIONS:**

*Project Managers and/or research project investigators should complete a quarterly progress report for each calendar quarter during which the projects are active. Please provide a project schedule status of the research activities tied to each task that is defined in the proposal; a percentage completion of each task; a concise discussion (2 or 3 sentences) of the current status, including accomplishments and problems encountered, if any. List all tasks, even if no work was done during this period.*

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| **Transportation Pooled Fund Program Project #**  *(i.e, SPR-2(XXX), SPR-3(XXX) or TPF-5(XXX)*  TPF-5(273) | | **Transportation Pooled Fund Program - Report Period:**  X Quarter 1 (January 1 – March 31)  □Quarter 2 (April 1 – June 30)  □Quarter 3 (July 1 – September 30)  □Quarter 4 (October 1 – December 31) | |
| **Project Title:**  **Latin American Trade and Transportation Studies** | | | |
| **Name of Project Manager(s):** | **Phone Number:** | | **E-Mail** |
| **Lead Agency Project ID:**  **13-ITTS** | **Other Project ID (i.e., contract #):**  **2000004871/H.005319.5** | | **Project Start Date:**  **1 Dec 2012** |
| **Original Project End Date:**  **30 Jun 2017** | **Current Project End Date:**  **30 Jun 2018** | | **Number of Extensions:**  **0** |

Project schedule status:

x On schedule □ On revised schedule □ Ahead of schedule □ Behind schedule

Overall Project Statistics:

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| **Total Project Budget** | **Total Cost to Date for Project** | **Percentage of Work**  **Completed to Date** |
| $1,519,083 |  |  |

***Quarterly*** Project Statistics:

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| **Total Project Expenses**  **and Percentage This Quarter** | **Total Amount of Funds**  **Expended This Quarter** | **Total Percentage of**  **Time Used to Date** |
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| **Project Description**:  **OBJECTIVES:**  The purpose of ITTS is to estimate trade volumes with Latin America and other international trade, evaluate infrastructure investments needed to support growth in international trade, and develop strategies to guide infrastructure investments. The overall goal is to help the Southeastern Transportation Alliance states develop their competitive advantages to capture trade opportunities and the associated economic benefits.    The scope of work will consist of, but not be limited to, the following:   * Update the Latin America Trade and Transportation Study, but expand to include all international trade. * Organize and facilitate workshops attended by ITTS member states to review trade forecasts and freight flows, and to present and compare member state transportation plans to ensure proper coordination. * Organize and sponsor an annual “Freight in the Southeast” conference to provide a continuing education and peer exchange opportunity for member states. * Within budgetary allowances, provide support to member states such as speaking at member state conferences, offering expert advice, etc. * Provide technical assistance in meeting the requirements of MAP-21, including but not limited to State Freight Plans, Freight networks and identifying Regional Freight corridors. |

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| Network   * Final FEAT model delivered, reworked the FEAT training videos and posted online * Reviewed Feat Model program, including several conference call training sessions and project review discussions. * Provided more comments to CS on all FEAT models * States approve FEAT Model * Conducted final training session, edited videos which are posted on YouTube   Data   * Worked on Tableau study for Container on Barge/Over dimensional freight study, including more work on dashboards with Tableau data * Peer Meetings on Container on Barge report * Posted descriptions on Tableau materials on ITTS website   Meetings   * Continued work on the ITTS Freight in the Southeast Conference., including organizing sessions, finding speakers, budgeting for food and A/V, while participating in organizational calls related to supporting the overall work of the conference * Attended transportation and personal meetings (World Trade Center, Transportation Research Board)   Communications   * Updated ITTS website * Organized older ITTS materials, including previous conference reports * Published ITTS newsletter * Redid and organized videos on YouTube channel   Assistance to States   * ITTS Conference Call * Posted Florida DOT online seminar on Empty Truck Study |
| **Anticipated work next quarter**:  Network   * Post SHIFT Network training videos   Data   * Post revised Tableau Materials   Meetings   * Freight in the Southeast Conference held in St. Louis and Conference report * Close out Freight in the Southeast Budget items   Communications   * Revise ITTS website with final documents * ITTS Newsletters * Publish rest of outstanding conference summaries from earlier meetings * Submit Draft Executive Summary Materials   Service to States   * Executive Level Meeting Report * Container on Barge, Over Dimensional Load Study reports |
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| **Significant Results:**     * The FEAT model was delivered. |
| **Circumstance affecting project or budget. (Please describe any challenges encountered or anticipated that**  **might affect the completion of the project within the time, scope and fiscal constraints set forth in the**  **agreement, along with recommended solutions to those problems).**  Subcontractor on the Freight Economic Analytical Toolkit finally delivered the project, but it needed an extraordinary amount of time on the part of the ITTS staff to move the project to competition, as well as the Freight in the Southeast Conference, with has many sessions organized by ITTS. |

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| **Potential Implementation:** |