**TRANSPORTATION POOLED FUND PROGRAM**

**QUARTERLY PROGRESS REPORT**

Date: 18 July 2016

Lead Agency : Louisiana Department of Transportation & Development

**INSTRUCTIONS:**

*Project Managers and/or research project investigators should complete a quarterly progress report for each calendar quarter during which the projects are active. Please provide a project schedule status of the research activities tied to each task that is defined in the proposal; a percentage completion of each task; a concise discussion (2 or 3 sentences) of the current status, including accomplishments and problems encountered, if any. List all tasks, even if no work was done during this period.*

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| **Transportation Pooled Fund Program Project #***(i.e, SPR-2(XXX), SPR-3(XXX) or TPF-5(XXX)*TPF-5(273) | **Transportation Pooled Fund Program - Report Period:**□Quarter 1 (January 1 – March 31)X Quarter 2 (April 1 – June 30)□ Quarter 3 (July 1 – September 30)□Quarter 4 (October 1 – December 31) |
| **Project Title:****Latin American Trade and Transportation Studies** |
| **Name of Project Manager(s):****Dennis Decker** | **Phone Number:**(225) 379-1787 | **E-Mail****Laura.Phillips@la.gov** |
| **Lead Agency Project ID:****13-ITTS** | **Other Project ID (i.e., contract #):****2000004871/H.005319.5** | **Project Start Date:****1 Dec 2012**  |
| **Original Project End Date:** **30 Jun 2017** | **Current Project End Date:** **30 Jun 2017** | **Number of Extensions:** **0** |

Project schedule status:

x On schedule □ On revised schedule □ Ahead of schedule □ Behind schedule

Overall Project Statistics:

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| **Total Project Budget** |  **Total Cost to Date for Project** |  **Percentage of Work**  **Completed to Date** |
| $1,519,083 |   |   |

***Quarterly*** Project Statistics:

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| **Total Project Expenses**  **and Percentage This Quarter** |  **Total Amount of Funds** **Expended This Quarter** | **Total Percentage of**  **Time Used to Date** |
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| **Project Description**:**OBJECTIVES:**The purpose of ITTS is to estimate trade volumes with Latin America and other international trade, evaluate infrastructure investments needed to support growth in international trade, and develop strategies to guide infrastructure investments. The overall goal is to help the Southeastern Transportation Alliance states develop their competitive advantages to capture trade opportunities and the associated economic benefits.   The scope of work will consist of, but not be limited to, the following:* Update the Latin America Trade and Transportation Study but expand to include all international trade.
* Organize and facilitate workshops attended by ITTS member states to review trade forecasts and freight flows, and to present and compare member state transportation plans to ensure proper coordination.
* Organize and sponsor an annual “Freight in the Southeast” conference to provide a continuing education and peer exchange opportunity for member states.
* Within budgetary allowances, provide support to member states such as speaking at member state conferences, offering expert advice, etc.
* Provide technical assistance in meeting the requirements of MAP-21 including but not limited to State Freight Plans, Freight networks and identifying Regional Freight corridors.

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| **Progress this Quarter (includes meetings, work plan status, contract status, significant progress, etc.):**Network * Organized phone calls with member states on the rural connectors provisions in FAST
* Began work on Member States on additional training for the SHIFT Model with CDMSmith to focus on various scenario training options.

Data* Attended Tableau Users meeting in Baton Rouge, LA

Communications* Held ITTS Freight in the Southeast Conference in New Orleans, which included all follow-up activities
* Prepared and lead a discussion on the ITTS Work plan meeting in Kansas City. Reviewed reimbursements from member states, arranged food and agenda, and provided summary notes for state member review.
* Organized an ITTS Peer Meeting in conjunction with the I-95 Corridor Coalition Connected Vehicles conference. Work included organizing the session, working with member states on reimbursement, and preparing summary documents for meeting participants.
* Organized conference call with FHWA Office of Policy for member states
* Moderated Critical Commodities Conference session with member states as panelists

Service to States* Released Newsletter
* Answered member questions as related to FAST, policy, planning guidance, and trade actions.

Related Tasks* Prepared materials for ITTS Conference call and for administrative tasks
* Began search for an Executive Assistant
* Authorized paper on 3D Printing’s implications for State DOT’s
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| **Anticipated work next quarter**:Network* Get the FEAT Model under contract
* Get the SHIFT Model Training Scenarios finished

Data* Tableau for State DOT’s – initial State Dashboards

Communications* Truck Parking Webinar-release draft paper
* Prepare fiscal year summary for ITTS Board of Directors
* Issue revised newsletter
* Begin planning ITTS Freight in the Southeast Conference
* Finish Fiscal Year Budget and project work tasks+

Service to States* As requested

Related Tasks* Hire administrative staff
* Publish Paper on 3D Printing and the implications on State DOTs
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| **Significant Results:** * ITTS Freight in the Southeast Conference
* ITTS Peer Exchange Meeting on Connected Vehicles
* ITTS Summer work plan meeting
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| **Circumstance affecting project or budget. (Please describe any challenges encountered or anticipated that** **might affect the completion of the project within the time, scope and fiscal constraints set forth in the** **agreement, along with recommended solutions to those problems).** |

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| **Potential Implementation:**  |