**HSM Implementation Pooled Fund Study**

**TPF-5(255)**

**Quarterly Report**

**July – September 2015**

**Participating Agencies:** CA, ID, IL, LA, NC, KS, OH, OK, OR, MS, PA, MO, NV, UT, WA, WV, and WI

**Total Funds Committed:** $1,135,000

**Total Funds Transferred to FHWA:** $1,015,078

**Total Funds Obligated:** $ 541,556

**Available Unobligated Funds:** $ 473,522

**Activities Accomplished During Reporting Period (July 1 – September 30, 2015):**

* Pooled-fund State representatives participated in the Highway Safety Manual Peer Exchange, jointly sponsored by NCHRP Project 17-50 and TPF-5(255) on August 31-September 1, 2015, in Nashville, TN.
* A TPF-5(255) business meeting was held 9/1/2015 in conjunction with the Peer Exchange.
* FHWA awarded a task order for a TPF-5(255) funded project entitled “Model State Policies and Procedures for Use of the HSM.” Two Pooled-Fund State representatives participated on the proposal technical evaluation panel. A project kickoff meeting was held 9/21/2015
* “Scale and Scope of HSM Implementation in the Project Development Project”:
  + Contractor delivered 2nd draft informational guide on 9/21/2015.
  + Contractor delivered a draft marketing plan on 7/24/2015 and a final marketing plan on 8/5/2015.
* The FHWA Office of Acquisitions Management issued a request for proposals for a TPF-5(255) funded project to conduct an HSM resource needs assessment to assist with HSM implementation.
* Utah DOT joined TPF-5(255)

**Activities Planned for Next Quarter (October 1 – December 31, 2015)**:

* “Scale and Scope of HSM Implementation in the Project Development Project”:
  + Complete review of 2nd draft of informational guide.
* “Model State Policies and Procedures on Use of the HSM”:
  + Complete Task 2.
* Initiate contracted effort with AASHTO for HSM resource needs assessment and HSM implementation support.
* Conduct an analysis of HSM implementation needs identified during the HSM Peer Exchange and suggest possible courses of action for TPF-5(255).
* Hold a virtual meeting of TPF-5(255) State representatives.